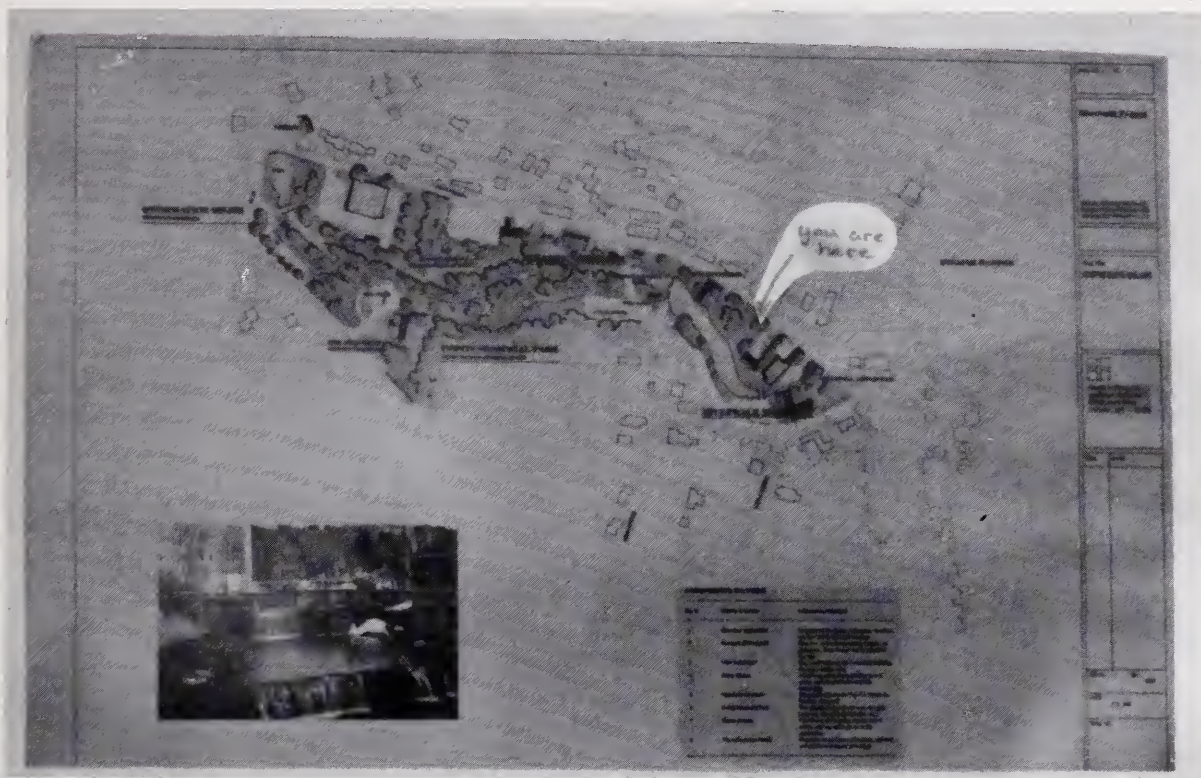


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ANNUAL REPORT TOWN OF SUNAPEE NEW HAMPSHIRE

Inc. April 4, 1781



Conceptual Plan for the Sunapee Riverwalk

FOR THE YEAR ENDING
DECEMBER 31, 1993

THE SUNAPEE RIVERWALK

The object of the Riverwalk Project is to establish a community walking path along the historic banks of the Sugar River. The walk, which will connect the Information Booth and Sunapee Harbor, will serve as an interpretive theme recalling the industrial heritage of the Town of Sunapee. Along the walk there is to be a series of stations describing the shops, factories and dams that were once active along the river. In addition to the interpretive stations there will be a series of rest areas that will allow people to pause, to sit and chat, read, and/or paint.

**ANNUAL REPORT
OF THE
SELECTMEN, TREASURER,
TRUSTEES OF TRUST FUNDS
AND
OTHER OFFICERS
OF THE**

**TOWN OF SUNAPEE
NEW HAMPSHIRE**

**TOGETHER WITH THE REPORT OF THE
SCHOOL BOARD
AND THE
VITAL STATISTICS FOR THE YEAR 1993**

**COMPOSED AT THE SELECTMEN'S OFFICE
AND SAU 43**

PRINTED AT ELM TREE PRESS, LEBANON NH



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DEDICATION



The Selectmen of the Town of Sunapee and the Sunapee School Board wish to dedicate the 1993 Annual Town Report to Richard C. Leone for his years of faithful service to his community.

Dick is a native of Sunapee School who has been a leader in this community since 1966 when he returned here to teach after completing his education.

He has served in the Sunapee School System as a Teacher, Athletic Director, Guidance Counselor, Assistant Principal and most recently as Principal at the Middle High School.

He has also served the term as Selectman from 1969 to 1972, a busy time due to the development of the Municipal Water and Sewer Project, in which he was actively involved.

Dick will be retiring from his active service to the School in June, but he will probably continue his contributions to the town in other capacities.

IN MEMORY

RICHARD C. RUGGLES

"Mickey," as he was affectionately known by his family and friends, was born in New London, New Hampshire, on September 2, 1992, the son of the late Ellsworth E. Ruggles and Edith L. (Collins) Ruggles Bradford. He was a lifelong resident of Georges Mills and had been very active in town activities.

Mickey had been a truck driver for Durgin and Crowell since 1987, previously working for the Town of Sunapee for 44 years and had been road agent for four years. For several year he had been a special policeman for the Sunapee Police Department.

Mickey was the oldest member of the Sunapee Fire Department and a former clerk: a member of the Planning board for five years; and a member of the VFW Post #2437 of Newport; received the Citizenship Award from the Fire Department in 1983, and had the Town Report dedicated to him in 1983. He was a WWII U.S. Army Veteran.

ERNEST TOWNE

It is with great sadness that we note the passing of Ernest "Jake" Towne, a Planning Board member since 1992. Those that served with him on the planning board will miss his incredible willingness to undertake any task asked of him and his diligence in completing it.

Jake served the Town well in many different capacities over the years. In addition to the Planning Board, he served as a Boy Scout leader, School Board member, Recycling Committee, alternate for the NH/VT Solid Waste, and Street Light Committee. His dedication to the Town will surely be missed.

TOWN OFFICERS

MODERATOR

Michael R. Feeney

Term Expires 1994

SELECTMEN

Richard F. Smith, Chairman

Term Expires 1994

Fredrick C. Gallup

Term Expires 1995

Jean W. Putonen

Term Expires 1996

ADMINISTRATIVE ASSISTANT

Dori Lyman

TOWN CLERK/TAX COLLECTOR

Toni J. Bressette

Term Expires 1994

DEPUTY TOWN CLERK/TAX COLLECTOR

Eileen Stiles

TREASURER

Francis C. Gallup

Term Expires 1994

POLICE CHIEF

Alan J. Soucy

Term Expires 1994

ROAD AGENT

J. Anthony Bergeron

Term Expires 1994

BALLOT CLERKS

Justine Cutting

Republican

Howard M. Pratt

Republican

Sally J. Putonen

Democrat

Judith A. Tuohy

Democrat

BEN MERE AREA COMMITTEE

Diane Hargbol

Term Expires 1993

Jean W. Putonen

Term Expires 1993

Judith Sargent

Term Expires 1993

Stephen McGrath

Term Expires 1995

J. William Scharff

Term Expires 1995

Richard H. Webb

Term Expires 1995

Doireann Wobbe

Term Expires 1995

BUDGET REVIEW COMMITTEE

John Chiarella	Term Expires 1996
Charles Hirshberg	Term Expires 1995
Joyce Richardson	Term Expires 1995
Andrew Coval	Term Expires 1996
Robert Haselton	Term Expires 1996

CEMETERY COMMISSIONERS

Jeffrey S. Trow	Term Expires 1996
Raymond E. Hudson	Term Expires 1994
Martha Hill	Term Expires 1995

COFFIN PARK COMMITTEE

Represented by Town Office Employees

CONSERVATION COMMISSION

Van Webb, Chairman	Term Expires 1996
George Quakenbos	Term Expires 1994
Barbara McGuiness	Term Expires 1994
Emmons Jenkins Jr.	Term Expires 1996

EMERGENCY MANAGEMENT DIRECTOR

Howard G. Sargent

FIRE DEPARTMENT ENGINEERS

Francis H. Nolin Jr.	Term Expires 1997
Howard G. Sargent	Term Expires 1994
Mark Scott	Term Expires 1995
Daniel R. Ruggles	Term Expires 1996

FOREST FIRE WARDEN

Daniel R. Ruggles	Term Expires 1995
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FOREST FIRE DEPUTY WARDENS

J. Anthony Bergeron	Term Expires 1995
Michael Colby	Term Expires 1995
Francis H. Nolin Jr.	Term Expires 1995
Howard G. Sargent	Term Expires 1995
Mark Scott	Term Expires 1995

HEALTH OFFICER

John W. Wiggins	Term Expires 1995
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HIGHWAY SAFETY COMMITTEE

Richard F. Smith
Alan J. Soucy
J. Anthony Bergeron
Francis H. Nolin Jr.
Stephen Gray

Selectman
Police Chief
Road Agent
Fire Chief
Highway Engineer

LAKE SUNAPEE HOME HEALTH CARE

Mary Rauh

LIBRARIAN

Patricia D. Hand

LIBRARY TRUSTEES

Richard S. Reed
Barbara Hollander
Margaret S. Burdette
Dennis Deegan, appointed
Jean Ogden, Secretary

Term Expires 1996
Term Expires 1996
Term Expires 1994
Term Expires 1994
Term Expires 1995

NH/VT SOLID WASTE PROJECT

Van O. Webb

Delegate

PLANNING BOARD

Everett Pollard, Chairman
~~Shaun Carroll Jr., Vice Chairman~~

Mike O'Brien

Fredrick Brand

~~Carl W. Ostrom~~

Barbara Hollander

~~Earnest Towne~~

~~Charles Cary, appointed~~

Charles Carey →

Barbara Briggs

Jean W. Putonen, ex officio

Barbara Hollander, alternate

Bob Ward,

Term Expires 1995

Term Expires 1994 1997

Term Expires 1996

Term Expires 1994 1997

~~Deceased~~

Term Expires 1994 1996

Term Expires 1996

RECREATION COMMITTEE

Linda Frederick
George Ogden
Nancy Smith
Ann Webb, resigned
Nicholas Memole
Debi McGrath

Term Expires 1994
Term Expires 1995
Term Expires 1995
Term Expires 1995
Term Expires 1996
Term Expires 1996

RIVERWALK COMMITTEE

Norwood H. Keeney III Chairman
Betsey and Guy Alexander
J. Anthony Bergeron
Bonnie Quackenbos
John Babe Sargent
Richard D. Webb
John Wiggins

Janet Grevstad
Jessica Leavitt
Shaun Carroll
John and Jennifer Dickson
Dorothy Wagner
Richard J. Webb

STREET LIGHT COMMITTEE

Robert Boyd
Robert Gingras
Ernest Towne

Term Expires 1994
Term Expires 1994
Deceased

SUPERVISORS OF CHECKLIST

Nancy Smith
Ellen A. Nolen
Devon Smith

Term Expires 1994
Term Expires 1996
Term Expires 1998

TRANSFER RECYCLING COMMITTEE

Peter Kavanagh, Chairman
Ernest W. Towne
Muriel T. Bergeron
Van O. Webb
Nancy Vandewart
J. Anthony Bergeron, ex officio

Term Expires 1995
Deceased
Term Expires 1994
Term Expires 1995
Springfield Representative

TRUSTEES OF TRUST FUNDS

Clifford Bowman
Paul E. Grevstad
James A. Tate

Term Expires 1994
Term Expires 1994
Term Expires 1995

UPPER VALLEY LAKE SUNAPEE COUNCIL DIRECTORS

Frederick Brand
Jim Elliot

WATER-SEWER COMMISSIONERS

Ronald P. Wyman
Kenneth Southall, Chairman
Edythe C. Dexter
Gordon L. Ramspott
William Roach, Vice Chairman
James Leland
Kenneth Lyman

Term Expires 1995
Term Expires 1994
Term Expires 1996
Term Expires 1996
Term Expires 1994
Term Expires 1995
Term Expires 1995

WELFARE DIRECTOR

Alice P. Irwin

Term Expires 1994

ZONING BOARD OF ADJUSTMENT

William Hollander, Chairman

Term Expires 1996

Arthur B. Zerbel Jr.

Term Expires 1996

Elizabeth Elliot

Term Expires 1995

William H. Chalmers, alternate

Term Expires 1994

James Hawkins, alternate

Term Expires 1995

Joan Coval, alternate

Term Expires 1996

SELECTMEN'S REPORT

This year has been an extremely busy year in the selectmen's office. To start with the Town Meeting went two weeks longer than normal while we tried to solve the filtration plant mandate. Even with the extra Town Meeting, the voters voted against the plant. This was later reversed at a special meeting this past summer. The selectmen also held a summer information meeting for those who couldn't attend the March meeting. This was extremely well received and allowed a format for these residents and taxpayers to express their concerns and ideas.

At the March Town Meeting the voters voted in a new form of town government but did not fund it. We had some concern with this so we formed a committee to study this situation. Due to their fine work we soon came to realize that the Town Manager form of government was the best for our town. In January, John Wheeler, became Sunapee's first Town Manager.

Some of the other issues we had to deal with this year were a property assessment update and all the extra work that comes with it, a change in the pay week for the town employees to facilitate better bookkeeping, standardizing forms, redoing the purchase order system and updating the employee handbook. With improved operations after Town Meeting we were able to open up on Wednesday mornings to the public again.

With the economy still sluggish, we requested that all budgets be extremely sensitive to any increases. We did approve increases associated with personnel raises and contributing factors such as insurances.

We appreciate and would like to thank all of those who so generously give of themselves and their time for the betterment of Sunapee. It is only through a total effort on everyone's part that allows Sunapee to be the great place it is.

Respectfully submitted,
Board of Selectmen

Richard Smith
Fred Gallup
Jean Putonen

TOWN WARRANT THE STATE OF NEW HAMPSHIRE

**THE POLLS WILL BE OPEN FROM 9:00 AM TO 7:00 PM
ABSENTEE BALLOTS WILL BE OPENED AT 3:00 PM**

To the Inhabitants of the Town of Sunapee in the County of Sullivan in said State, qualified to vote in town affairs:

You are hereby notified to meet at the David W. Sherburne Gymnasium, located on Route 11, in said Sunapee on Tuesday, the 8th day of March next, at nine of the clock in the forenoon, to act upon the following subjects:

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

ARTICLE 2. Are you in favor of the adoption of Amendment No.1 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Page 1 of the Floodplain Development Ordinance by changing the effective date of the Flood Insurance Rate Maps (FIRM) from November 27, 1989 to May 15,1991?

Yes _____

No _____

Planning Board favors adopting Amendment #1. 5-1.

ARTICLE 3. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Item 1, Definitions, of the Floodplain Development Ordinance by adding the following definition for a Recreational Vehicle;

"Recreational Vehicle means a vehicle which is (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable by a light duty truck, and (d) designed primarily not for use as a permanent dwelling but as a temporary living quarters for recreational, camping, travel or seasonal use"?

Yes _____

No _____

Planning Board favors adopting Amendment #2. 6-0.

ARTICLE 4. Are you in favor of the adoption of Amendment No 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Item VIII of the Floodplain Development Ordinance by adding the following regulation for Recreational Vehicles;

“Recreational Vehicles placed on sites within Zones A1-30, AH, and AE shall either:

- (i) be on the site for fewer than 180 consecutive days,
- (ii) be fully licensed and ready for highway use, or
- (iii) meet all standards of Section 60.3(b)(1) of the National Flood Insurance Program Regulations and the elevation and anchoring requirements for “Manufactured Homes” in Paragraph (c)(6) of Section 60.3”?

Yes_____ No_____

Planning Board favors adopting Amendment #3. 6-0.

ARTICLE 5. Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend Article V - Sign Regulations - by deleting the current Article and adding a new set of regulations defining the requirements for placing any type of sign in the Town of Sunapee?

Yes_____ No_____

Planning Board favors adopting Amendment #4. 6-0.

The full text of Article V as amended will be as follows:

ARTICLE V. SIGN REGULATIONS
5.10 APPLICABILITY.

5.11. General. No sign shall be erected, enlarged or altered in any way without a permit from the Board of Selectmen, except for signs exempted in section 5.20.

5.12. Non-conforming signs. Any sign existing at the time of passage of this ordinance and subsequent amendments not conforming to the terms of the ordinance shall be allowed to continue nonconforming until such sign is replaced for any reason.

5.13 Removal of Unused Signs. Any sign now or hereafter existing which no longer advertises a bona-fide business, or product sold, shall be removed by the owner, agent or person having the beneficial use of the building or property upon which the sign may be located within fourteen (14) days after written notification from the Selectmen or their Agent, otherwise, the same shall thereby constitute a public nuisance.

5.20. SIGNS EXEMPT FROM THESE REGULATIONS.

5.21(a). Signs erected or maintained by the Town of Sunapee or the State of New Hampshire.

5.21(b). Unlighted signs less than one (1) square foot per side and used on premises for street numbers, nameplates, and other non-commercial purposes.

5.21(c). Temporary Real Estate, Service or Trade signs located on the premises affected. Such signs shall not exceed ten (10) square feet per side.

5.21(d). Temporary signs advertising a Special Event (Fair, Yard Sale, Community Event, Political Campaign, etc,) not to exceed six (6) square feet per side. Signs may be maintained for a period of 3 weeks but shall be removed immediately after the event.

5.30. GENERAL REQUIREMENTS.

5.31. SIZE. Signs in the Town of Sunapee shall not exceed 48 square feet per side, and total signage on any given lot may not exceed 96 square feet. Total Signage includes signs noted in Section 5.20 as well as any signs attached to the exterior of buildings.

5.32. LOCATION. No sign may be placed so as to endanger, obscure, or confuse or otherwise create a hazardous condition, particularly for the traveling public. Signs shall be exempt from the Setback Requirements of Article III. No sign may be placed on a public right-of-way except for those referred to in Section 5.21(a).

5.33. ILLUMINATION. Signs may be illuminated only by continuous indirect white light sources so placed that they will not constitute a hazard or nuisance due to glare.

5.34. OFF-PREMISES SIGNS. Off-premises signs shall be for directional purposes only and shall not exceed 8 square feet per side.

5.35. SITE PLAN REVIEW. Planning Board approval may be required prior to the placement of signs advertising a business, under the jurisdiction of Site Plan Review.

5.40 ADMINISTRATION AND ENFORCEMENT.

5.41. FEES. Application and Filing Procedures for Sign Permits shall be funded by a Charge of \$10.00 for each application. Future Charge adjustments shall be made at Town Meeting.

5.42. APPLICATIONS AND PERMITS. Applications for Sign Permits shall be filed with The Board of Selectmen. The Selectmen shall approve, approve with conditions, or deny all Completed Applications. Administrative Appeals may be filed with the Zoning Board of Adjustment.

5.43. ENFORCEMENT. The Selectmen are hereby given the power and authority to enforce this Article, and to promulgate regulations and procedures for controlling signage within the purview of this Article.

ARTICLE 6. Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Town Zoning Ordinance as follows:

Amend ARTICLE XI - Definition - Dwelling Unit by removing the words "and physically separating from any other rooms or dwelling units which may be in the same structure..." thereby eliminating physical proximity as a test for whether an independent housekeeping unit (kitchen, bath, bedroom) is a dwelling unit by definition?

Yes _____ No _____

Planning Board favors adopting Amendment #5. 5-1.

The full text of the definition of Dwelling Unit as amended will be as follows:

"One room or rooms connected together, constituting a separate, independent housekeeping unit established for owner occupancy, rental or lease and containing independent cooking, sleeping and sanitary facilities."

PURSUANT OF THE TERMS OF RSA 39:2-a, YOU ARE ALSO HEREBY NOTIFIED TO MEET AT THE DAVID W. SHERBURNE GYMNASIUM IN SAID SUNAPEE ON SATURDAY, THE 12TH DAY OF MARCH NEXT, AT EIGHT-THIRTY OF THE CLOCK IN THE FORENOON (8:30AM) TO ACT UPON ARTICLES 7 THROUGH 44 AS SET FORTH IN THIS WARRANT.

ARTICLE 7. To see if the Town will vote to raise and appropriate \$490,000 to construct a sanitary sewer line in the Garnet Hill Road area of the Town, including acquisition of necessary land and easements; and to authorize the issuance of not more than \$490,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Town Officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore provided:

1. The Water and Sewer Commission is authorized to defray a portion of the costs of the project and thereby reduce the amount to be raised from the issuance and sale of bonds, from any and all grants-in-aid available from the United States of America or the State of New Hampshire for said purpose, acceptance of which is hereby authorized, together with authorization to incur indebtedness in anticipation of receipt of such grants-in-aid, pursuant to RSA 33:7-b. The Water and Sewer Commission shall determine whether the amount to be raised from issuance and sale of bonds may be reduced after determining the amounts available from the alternate sources specified in this paragraph: and

2. Without impairing the general obligation of the Town to repay such bonds, the Water and Sewer Commission shall levy assessments pursuant to RSA 149-I:7 to support repayment of 100% of the amount raised through issuance and sale of bonds. (2/3 ballot vote required)

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 8. To hear the reports of the selectmen, Treasurer, Auditors, Committees and/or other officers heretofore chosen.

ARTICLE 9. To see if the Town will vote to raise and appropriate the following money for the General Government.

Executive/ Financial	258,595.00
Election/Registration	1,765.00
Property Appraisal	20,520.00
Legal	17,700.00
Planning Board	34,606.00
Zoning Board	4,163.00
General Government Buildings	18,140.00
Cemeteries	9,867.00
Information Booth	5,819.00
Other General Government	<u>21,210.00</u>
Total	392,385.00

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 10. To see if the Town will vote to raise and appropriate the following money for Public Safety.

Police Department	268,662.00
New London Ambulance	7,348.00
Newport Ambulance	6,376.00
Fire Department	67,612.00
Emergency Management	<u>200.00</u>
Total	350,198.00

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 11. To see if the Town will vote to raise and appropriate the following money for Highways and Sanitation.

General Highway Maintenance	482,200.00
Street lights	29,721.00
Solid Waste Disposal	<u>301,875.00</u>
Total	813,796.00

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 12. To see if the Town will vote to raise and appropriate the following money for Public Services.

Health Department	3,750.00
Animal Control	2,000.00
New London Hospital	2,000.00
Lake Sunapee Home Health Care	8,547.00
General Assistance	38,700.00
Recreation Committee	36,735.00
Abbott Library	79,513.00
Band Concerts	2,440.00
Conservation Commission	<u>500.00</u>
Total	174,185.00

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 13. To see if the Town will vote to raise and appropriate the following money for Debt Service.

Long Term Bonds/Notes (PI)	
Sewer Bonds	216,000.00
Water Bonds	10,000.00
Hydro Bonds	75,000.00
Long Term Bonds/Notes (INT)	
Sewer Bonds	104,220.00
Water Bonds	4,000.00
Hydro Bonds	40,375.00
Interest-Tax Anticipation Notes	25,000.00
New London Interceptor	<u>1,200.00</u>
Total	475,795.00

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 14. To see if the Town will vote to raise and appropriate the following money for the special revenue funds:

Municipal Water Department	99,435.00
Municipal Sewer Department	418,816.00
Hydroelectric Plant	<u>167,287.00</u>
Total	685,538.00

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 15. To see if the Town will vote to raise and appropriate \$9,000 for painting the outside of the Sunapee water tank and to authorize withdrawal of this amount from the Water Department Fund.

Recommended by the Board of Selectmen.

Recommended by the budget Committee.

ARTICLE 16. To see if the Town will vote to raise and appropriate \$2,752.47 to the Expendable General Fund Trust Fund formed by Article 35 of the 1991 Town Meeting for paying the deductible portion of insurance losses; said sum having been received from the Water and Sewer Commission as reimbursement for payments from the fund during 1991 and 1993.

Recommended by the Board of Selectmen.

Recommended by the budget Committee.

ARTICLE 17. To see if the Town will vote to raise and appropriate \$25,000 to be added to the capital reserve fund established by Article 26 of the 1993 Town Meeting for updating the tax maps.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 18. To see if the Town will authorize the establishment of a capital reserve fund (pursuant to RSA Chapter 35) for the future revaluation of the Town and to raise and appropriate \$25,000 towards this purpose, and to appoint the Selectmen as agents to expend the fund.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 19. To see if the Town will vote to raise and appropriate \$5,000 for the preparation of a study resulting in employee position descriptions, a classification plan, and a recommended compensation plan.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 20. To see if the Town will vote to raise and appropriate \$6850 for the construction of changes at the Town Hall to bring it into compliance with recommendations of the Fire Warden, and to provide some security measures for Town employees.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 21. To see if the Town will vote to raise and appropriate \$25,000 to replace the Public Rest Room in Sunapee Harbor.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Highway Heavy Equipment Reserve Fund previously established.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 23. To see if the Town will vote to raise and appropriate \$70,000. for a new, fully equipped, six wheel dump truck with plow, wing and spreader for the Highway department and authorize the withdrawal of up to \$55,000 from the Highway Heavy Equipment Capital Reserve Fund previously created for this purpose, and trade in the 1986 truck with similar equipment and to authorize the use of said trade-in for the remaining \$15,000.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 24. To see if the Town will vote to raise and appropriate \$65,000 to purchase, process, haul and place gravel on most of the class V Town Roads. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the \$65,000 has been expended for the stated purpose or December 31, 1995, which ever occurs first.

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$23,000 to shim and overlay with hot bituminous pavement the following roads: Maple Street, Maple Court, Elm Street, and part of Beech Street. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the paving has been completed or December 31, 1995, which ever occurs first.

Recommended by the Board of Selectmen.

Not recommended by the Budget Committee.

ARTICLE 26. To see if the Town will vote to raise and appropriate \$25,000 to construct a new sidewalk on Lower Main Street. This project is contingent upon receiving an 80% grant from the New Hampshire Department of Transportation Enhancement Program. The remaining 20%, not to exceed \$5,000, is to be raised from general taxation. This will be a non-lapsing account per RSA 32:7, VI and will not lapse until the sidewalks have been constructed or December 31, 1995, which ever occurs first.

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 27. To see if the Town will vote to raise and appropriate \$25,000 to be added to the previously established Capital Reserve Fund for closing the landfill.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 28. To see if the Town will vote to raise and appropriate \$20,000 to proceed with Phase II of landfill closure, and to authorize the withdrawal of \$20,000 from the previously established Capital Reserve fund for closing the landfill, for said purposes.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 29. To see if the Town will vote to raise and appropriate \$30,000 to be added to the previously established Fire Department Capital Reserve fund.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 30. To see if the Town will vote to raise and appropriate \$19,000 to purchase and equip a new police, four door sedan, patrol car.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 31. To see if the Town will vote to raise and appropriate \$7,800 for the purchase and installation of 17 replacement windows on the first floor and 9 replacement windows in the basement of Abbott Library.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 32. To see if the Town will vote to raise and appropriate \$15,000 for the improvement and beautification of the Georges Mills Beach and Dock area, and the safety of the residents. This appropriation is for the following items: Pave and line out parking area, install a low barrier fence on the lake side area, sand on beach areas, grass and shrubs in the picnic area, and install suitable picnic tables in the picnic area. (Petitioned article.)

Recommended by the Board of Selectmen.

Not recommended by the budget Committee.

ARTICLE 33. To see if the Town will vote to raise and appropriate \$1,350.00 to be added to the Expendable Trust Fund established in 1989 under the provi-

sions of RSA 31:19-a for the general maintenance and care of burial lots of the Cemeteries, and authorize the withdrawal from the December 31, 1993 fund balance for this purpose, and to designate the Cemetery Commissioners as Agents to expend \$4,000 from this fund.

Recommended by the Board of Selectmen.

Recommended by the Budget Committee.

ARTICLE 34. To see if the Town will vote to rescind unused bonding authority as listed:

Article 39 of the 1989 Town Meeting for waste water treatment facility improvements: unissued \$22,190. Articles 21,22,23 and 24 of the 1990 Town Meeting for sewer lines and pumping station: unissued \$375,000.

ARTICLE 35. To see if the Town will vote to revise the membership of the Budget Advisory Committee formed by the 1988 Town meeting, Article 49, to five members appointed by the Board of selectmen, for three year overlapping terms, and to direct the Board of Selectmen to set guidelines for the Budget Committee.

ARTICLE 36. To see if the Town will authorize the Board of Selectmen to transfer to Karl and Selma Folkers, for the sum of \$1.00 and at no cost to the Town, a triangular parcel of property of less than 0.1 acres as described below:

Beginning at the northwest corner of Lot No. 19 as shown on the Folkers Plan; thence North 57 18 East a distance of 34.4 feet along land of the Town of Sunapee to the northeast corner of Lot No. 19 as shown on both the Fernwood Plan and the Folkers Plan: thence running south 35 18' West a distance of 49.3 feet along the northwesterly boundary of Lot No. 19 as shown on the Fernwood Plan to a point at the northeast boundary of Lot No. 18 as shown on the Folkers Plan and the Fernwood Plan; thence turning North 5 26" West (incorrectly shown as "East" on the Folkers Plan) a distance of 22 feet, more or less, along Lot No. 18 as shown on the Folkers Plan and the Fernwood Plan to the point of beginning.

ARTICLE 37. Shall the Town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal, or other governmental unit, or a private source, which becomes available during the fiscal year?

ARTICLE 38. Shall the Town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept and expend, without further action by the town meeting, unanticipated

money from a state, federal or other governmental unit, or a private source, which becomes available during the fiscal year?

ARTICLE 39. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e, to remain in effect until rescinded by a vote of the town meeting. The Selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property.

ARTICLE 40. Shall the Town accept the provision of RSA 33:7 providing that any town at annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the Selectmen to issue tax anticipation notes?

ARTICLE 41. To see if the Town will vote to authorize the Board of Selectmen to accept, on behalf of the Town, gifts, legacies, and devises made to the Town in trust for any public purpose, as permitted by RSA 31:19.

ARTICLE 42. To see if the Town will vote to authorize the Selectmen to dispose of municipal assets (ie: old vehicles or equipment) as deemed necessary.

ARTICLE 43. To see if the Town will vote to authorize the Board of Selectmen to convey any real estate acquired by the Town Tax Collector's deed. Such conveyance shall be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice may require pursuant to RSA 80:80.

ARTICLE 44. To see if the Town will vote to allow the Tax Collector to collect taxes in advance.

Given under our hands and seal this Fourteenth day of February, in the year of our Lord nineteen hundred and ninety-four.

Richard F. Smith, chairman
Frederick C. Gallup
Jean W. Putonen

A true copy of Warrant - Attest:

Richard F. Smith, chairman
Frederick C. Gallup
Jean W. Putonen

1994 BUDGET/EXPENSE SUMMARY REPORT

ACCT DESCRIPTION	1993 BUDGET (1)	1993 SPENT (2)	94 DEPT REQUEST	94 BAC RECOMMENDED(4)	94 SELECTMEN RECOMMENDED(5)	(5) / (1) % INC.
GENERAL GOVERNMENT						
Town Office Expense	216,044	205,251	258,595	249,943	258,595	19.70%
Election & Registration	1,992	1,507	1,765		1,765	-11.40%
Property Reappraisal	21,000	17,239	20,520	17,520	20,520	-2.29%
Legal Fees	20,000	17,548	17,700	17,700	17,700	-11.50%
Planning Board	26,356	25,593	34,606	26,356	34,606	31.30%
Zoning Board	4,039	3,105	4,163	4,039	4,163	3.07%
Town Government Buildings	8,228	8,168	9,309	8,309	9,309	13.14%
Rest Rooms	4,821	4,482	3,823	3,823	3,823	-20.70%
Grounds Maintenance	4,557	3,843	4,058	3,495	4,058	-10.95%
Bandstand	550	453	550	550	550	0.00%
Boat Launch/Ramp	400	50	400	300	400	0.00%
Cemetery	6,867	6,820	9,867	9,867	9,867	43.69%
Information Booth	5,158	5,091	5,819	5,158	5,819	12.82%
General Government - Misc	<u>23,726</u>	<u>17,071</u>	<u>21,210</u>	<u>17,755</u>	<u>21,210</u>	<u>-10.60%</u>
Total Gen. Government:	343,738	316,221	392,385	364,815	392,385	14.15%

ACCT DESCRIPTION	1993 BUDGET (1)	1993 SPENT (2)	94 DEPT REQUEST	94 BAC RECOMMENDED(4)	94 SELECTMEN RECOMMENDED(5)	(5) / (1) % INC.
PUBLIC SAFETY						
Police Department	250,282	230,189	264,662	264,662	264,662	5.75%
Special Detail	4,000	2,999	4,000	4,000	4,000	0.00%
Police Grants	0	1,000	0	0	0	0.00%
Newport Ambulance	6,229	0	6,376	6,376	6,376	2.36%
New London Ambulance	6,740	6,740	7,348	7,348	7,348	9.02%
Fire Department	67,612	67,653	67,612	67,612	67,612	0.00%
Emergency Management	<u>200</u>	<u>4,716</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>0.00%</u>
Total Public Safety:	335,063	313,297	350,198	350,198	350,198	4.52%
PUBLIC WORKS						
Highway Department	482,118	441,050	482,200	482,118	482,200	0.02%
Street Lights	29,721	27,637	29,721	29,721	29,721	0.00%
Transfer Station	<u>282,975</u>	<u>285,925</u>	<u>301,875</u>	<u>298,475</u>	<u>301,875</u>	<u>6.68%</u>
Total Public Works:	794,814	754,612	813,796	810,314	813,796	2.39%

ACCT DESCRIPTION	1993 BUDGET (1)	1993 SPENT (2)	94 DEPT REQUEST	94 BAC RECOMMENDED(4)	94 SELECTMEN RECOMMENDED(5)	(5) / (1) % INC.
PUBLIC SERVICE						
Health Officer	3,750	4,066	3,750	3,750	3,750	0.00%
Animal Control	2,000	1,883	2,000	2,000	2,000	0.00%
New London Hospital	2,000	2,000	2,000	2,000	2,000	0.00%
Lake Sunapee Home Health	8,138	8,138	8,547	8,547	8,547	5.03%
General Assistance	38,000	33,797	38,700	38,700	38,700	1.84%
Recreation Department	35,152	35,327	36,735	35,152	36,735	4.50%
Library 74,425	74,289	79,513	74,279	79,513	6,844%	
Band Concerts	2,430	2,456	2,440	2,440	2,440	0.41%
Conservation Commission	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0.00%</u>
Total Public Service:	166,395	162,456	174,185	167,368	174,185	4.68%
DEBT SERVICE						
Debt Service-Principal	306,000	306,000	301,000	301,000	301,000	-1.63%
Debt Service-Interest	<u>204,159</u>	<u>186,666</u>	<u>174,795</u>	<u>174,795</u>	<u>174,795</u>	<u>-14.38%</u>
Total Debt Service:	510,159	492,666	475,795	475,795	475,795	-6.74%
SPECIAL ARTICLES						
Special Articles	367,544	319,395	783,402		783,402	113.15%
Expendible Trusts	900	900	1,350	1,350	1,350	50.00%
Capital Reserve Fund	<u>145,000</u>	<u>145,000</u>	<u>170,000</u>		<u>170,000</u>	<u>17.24%</u>
Total Special Articles:	<u>513,444</u>	<u>465,295</u>	<u>954,752</u>	<u>1,350</u>	<u>954,752</u>	<u>85.95%</u>
TOTAL GENERAL GOVERNMENT:	2,663,613	2,504,547	3,161,111	2,169,773	3,161,111	18.68%

ACCT DESCRIPTION	1993 BUDGET (1)	1993 SPENT (2)	94 DEPT REQUEST	94 BAC RECOMMENDED(4)	94 SELECTMEN RECOMMENDED(5)	(5) / (1) % INC.
SPECIAL REVENUE OPERATING FUNDS						
Hydroelectric Operations	48,911	43,803	51,912	51,912	51,912	6.14%
Hydroelectric Debt	<u>122,500</u>	<u>122,500</u>	<u>115,375</u>	<u>115,375</u>	<u>115,375</u>	<u>-5.82%</u>
Total Hydroelectric:	171,411	166,303	167,287	167,287	167,287	-2.41%
Water Dept Operating	100,150	96,969	99,435	99,435	99,435	-0.71%
Sewer Collection	82,380	80,457	85,385	85,385	85,385	3.65%
Sewer Debt	109,212	76,096	100,406	100,406	100,406	-8.06%
Sewer Plant	<u>182,125</u>	<u>183,264</u>	<u>233,025</u>	<u>229,625</u>	<u>233,025</u>	<u>27.95%</u>
Total Sewer:	<u>373,717</u>	<u>339,817</u>	<u>418,816</u>	<u>415,416</u>	<u>418,816</u>	<u>12.07%</u>
Total Special Revenue:	<u>645,278</u>	<u>603,089</u>	<u>685,538</u>	<u>682,138</u>	<u>685,538</u>	<u>6.24%</u>
Water Filtration	2,300,000	0		0	0	-100.00%
GRAND TOTAL:	5,608,891	3,107,636	3,846,649	2,850,921	3,846,649	-31.42%

COMPARATIVE STATEMENT OF REVENUES - YEAR ENDING 12/31/93

SOURCE	1993 ESTIMATED REV	1993 ACTUAL	1994 ESTIMATED REV	'93 vs '94 EST.
YIELD TAXES	691	7,151	0	-691
PRIOR YEAR INTEREST	67,000	142,509	125,000	58,000
VEHICLE REGISTRATIONS	225,000	265,662	230,000	5,000
LICENSES/PERMITS/FEEES	21,413	24,391	20,705	-708
BUILDING/SUBDIVISION FEES	3,295	4,770	4,000	705
SHARED REVENUE	21,760	62,667	67,278	45,518
HIGHWAY BLOCK GRANT	67,238	67,238	66,956	-282
SIDEWALK ENHANCEMENT GRANT			20,000	20,000
SEWER PROJECTS	67,944	67,944	65,312	-2,632
PD DWI GRANT	0	878	0	0
PD RADAR GRANT	1015	1,015	0	0
NEW LONDON SEWER INCOME	3,518	3,518	3,397	-121
SPRINGFIELD FACILITY DECALS	0	110	110	110
TOWN OF SPRINGFIELD (T/S)	56,595	56,890	60,375	3,780
RECYCLING INCOME	5,700	11,520	7,990	2,290
GENERAL GOVERNMENT - MISC	3,134	4,275	0	-3,134
POLICE FINES/REPORTS/FEEES	1,024	2,871	0	-1,024
POLICE SPECIAL DETAIL	600	4,241	4,000	3,400
W/S FOR INS EXPEND TRUST	0	2,752	0	0
ZONING BOARD INCOME	417	915	0	-417
PD -DISABILITY WAGE REIMB	0	2,842	0	0
RECREATION DANCES	128	162	0	-128
BEACH SWIM LESSONS	486	813	0	-486
HWY-LABOR/MATERIALS	0	1,633	0	0
HWY - FUEL	0	10,037	0	0
TRANSFER STATION MATERIALS	0	125	0	0
FIRE DEPT MISC	0	38	0	0
HYDRO - BOND DEBT	122,500	122,500	115,375	-7,125
SEWER BOND - FROM USERS	80,869	76,096	100,406	19,537
WATER BONDS FROM USERS	4,500	4,500	4,000	-500
GENERAL FUND INTEREST	12,000	17,564	12,000	0

REV-TOWN DOCK RENTAL	2,710	2,710	3,672	962
SALE OF CEMETERY LOTS	1,050	1,350	0	-1,050
BURIAL INCOME	1,550	2,150	2,000	450
CHG TO W/S (RENT/BOOK)	0	750	2,000	2,000
SALE OF PD EQUIP	3,000	2,955	0	-3,000
SALE OF HWY TRUCK	0	0	15,000	15,000
WORKER COMP/INT & DIV	48,943	48,943	52,783	3,840
UNEMP COMP INT/DIVIDEND	69	2,175	0	-69
PLIT INT/DIV	11,755	11,789	0	-11,755
NHMA BCBS DIVIDEND	0	2,223	0	0
NHM BOND BANK REBATE	0	0	8,674	8,674
OVERPAYMENT 941 TAX	0	2	0	0
EMERGENCY MANAGEMENT	0	4,162	0	0
WELFARE RENTAL PAYBACK	0	1,000	0	0
SEWER DEPARTMENT	373,717	339,817	418,816	45,099
GARNET HILL SEWER	0	0	490,000	490,000
WATER FILTRATION PLANT	2,300,000	0	-	2,300,000
PAINT WATER TOWER	0	0	9,000	9,000
WATER DEPARTMENT	100,150	96,969	99,435	-715
HYDROELECTRIC PLANT	171,242	166,250	167,287	-3,955
HWY HEAVY EQUIPMENT	65,000	61,506	55,000	-10,000
FIRE DEPARTMENT	145,000	145,000	0	-145,000
REV-LANDFILL RESERVE	0	4,881	20,000	20,000
CEMETERY PERPETUAL CARE	0	1,250	1,350	1,350
EMERSON VISITING NURSES	0	100	100	100
CEMETERY EXPEND TRUST	<u>4,000</u>	<u>248</u>	<u>4,000</u>	<u>0</u>
TOTAL REVENUES:	3,995,013	1,863,857	2,256,021	(1,738,992)

BUDGET COMMITTEE REPORT

Due to the apparent sluggishness in the present economy, the Budget Committee developed the policy of approaching level funding by individual departments. We as a Budget Committee feel that in taking the position to approach level funding we are asking department heads to take a careful look at fine tuning their proposed as well as past expenditures and operating expenses with an eye to tightening any weak areas. Today's economy requires a tight rein on expenses in order to maintain a sound tax rate.

Our position, in general, has been to review bottom line figures for each department and not get into details of specific line items. The department heads are the experts and we feel it is up to them, and in the ensuing years it should become a coordinated effort with the Town Manager, to develop their line item budgets.

We also feel that with our new Town Manager on board, there will be a new perspective on the operations of our municipal services. We as a committee pass our concerns, questions, and recommendations on specific budgets to the Town Manager in hopes that he will provide a watchful eye throughout the year. Where departments are proposing increase we suggest those increases, if feasible, be deferred to allow a more in depth review by the Town Manager.

In some specific departments we as the Budget Committee have made recommendations for cost cutting that are reflected in our budgetary figures as presented to the Board of Selectmen. The Budget committee took notice of items showing up as special articles that relate to operation and maintenance for particular departments. We feel these items, particularly if they are or have shown up regularly as special articles for several years, should be considered as part of that departments operating budget.

Respectfully submitted,
Joyce Richardson
Andy Coval
John Chiarella
Robert Haselton
Charles Hirshberg

TOWN MANAGER RESEARCH COMMITTEE REPORT

Research to be done for the Board of Selectmen by the Town Manager Committee.

- 1) Salary range including benefits (ie: insurance, auto etc.).
- 2) What other towns, of similar size to Sunapee, have adopted the Town Manager plan and what are their total costs.
- 3) Where is this person going to operate from?
 - a) Is additional office space needed?
 - b) How does this affect current staff?
- 4) Will a Town Manager change current staff requirements?
 - a) What support staff is needed (secretary, planner)?
 - b) Have the number of employees changed in other towns that adopted the Town Manager plan? If so, what were the changes and what was the impact on the budget?
- 5) How does a Town Manager affect the relationship between departments, boards, commissions and staff?
 - a) Is there an increase in employee unions?
 - b) Does the Town Manager eliminate or replace any of the above?
- 6) Would a Town Manager be better able to get the Town grants than our present Department Heads or UVLSC?
- 7) Does the Town Manager generally sign a contract with the Town?
If so,
 - a) What information is included in these contracts?
 - b) What should Sunapee's contract include?
- 8) What Pros and Cons can you as a committee list?

Guidelines for committee:

- 1) 5 members.
- 2) Report findings to Selectmen for review.
- 3) Research should not include looking for a person to fill the Town Manager position but should be of a general nature.
- 4) Possible sources of information:
1992 Wage, Salary and Benefit Survey, NHMA

REPORT OF THE TOWN MANAGER COMMITTEE

INTRODUCTION

On 6/16/93, the Board of Selectmen charged the committee to research and gather factual answers to questions pertaining to a town manager form of government. The findings of this research is the basis of this report. The following procedures were employed in conducting the research and procuring the information:

1. Review of state laws pertaining to functions of a town-manager and other town officials and offices.
2. Discussion of town-manager form of Government with heads of departments of fire, police, highway, water and sewage commission and the administrative assistant of the Selectman's office of Sunapee.
3. Meetings and discussions with officials of N.H. Municipal Association on town-manager systems of government.
4. Review and analyses of surveys and other data on town governments published or supplied by the N.H. Municipal Association.
5. Visits by two or more members of the committee to 6 towns having a town-manager and discussion with officials of these towns that include Ashland, Bow, Meredith, Newport, Jaffery and Wolfboro.
6. Direct discussion or telephone discussions with town-managers, selectman and personnel of 9 town with a town-manager system. The towns included the above plus Gorham, Lancaster and Hanover.
7. Telephone discussions with selectmen and administrative personnel of 2 towns that had reverted from a town-manager system to a selectman form of government. These towns were Barrington and Lincoln.
8. Discussions of town government with current and former town officials of Sunapee.

The independent findings and conclusions of the committee described below, were in essential agreement with those presented by the executive director of the Municipal Association at a public meeting held in Sunapee on August 19, 1993. The preliminary findings of this report were presented to the Board of Selectmen at a public meeting on August 9, 1993.

ANSWERS TO THE BOARD OF SELECTMAN'S QUESTIONS

1. Question relating to salary and benefits of a Town-Manager.

As shown on Table 1, The salary range of the town managers interviewed ranged from \$35,000 to \$52,000 and appeared to depend on the education, training and experience of the manager. Most of the town managers had a Master's Degree in public or business administration and those that did not have

an advanced degree were taking educational courses toward obtaining a degree in public administration. All of the town managers interviewed appeared to have special skills in finance and public relations. The fringe benefits of town managers appeared no different from those of other town employees. The range of salary recommended by the N.H. Municipal Association for a town manager of Sunapee was from \$30,000 to \$45,000 with an average of \$35,000 to \$37,000. It was estimated by the Municipal Association that the total cost of a town manager given a salary of \$35,000 and fringe benefits may be about \$48,000. The breakdown of these costs is presented in Table 2.

2. Question relating to total cost of town manager form of government in other towns similar in size to Sunapee.

As shown in Table 1, the budgets of towns with populations of 2000 to 6000 varied from 2.4 million dollars in Lancaster to 10.6 million dollars in Wolfboro as compared to about 3.2 million in Sunapee. Thus, the budgets or operating expenditures of other towns were either lower or higher than Sunapee. There did not seem to be a significant correlation between the size of the budget and the size of the population. Analyses of the data suggested that the budget size was related to costs of staffing and the number of facilities operated and maintained by the town.

3. Question related to space requirements of Town Managers.

Ideally, the town manager should operate from the Town Hall which is the center of town government. Additional space may or may not be needed for the town manager since this will depend on the organization of the staff. The addition of a town manager to the existing staff will increase the demand for space. Since all the available space in the Town Hall building has been assigned for various purposes, a reallocation of space might be necessary in order to accommodate the town manager. According to information supplied for the Master Plan of the town, the optimal way of satisfying space needs of town government is to finish the basement of the town hall for offices and other functions.

4. Questions related to staff requirements of Town Manager.

According to the analyses of data used to compile Table 1, the support staff for the town manager of other towns comparable to Sunapee included a secretary and a bookkeeper or equivalent positions. With the exception of the Town of Jaffery, none of these towns had both a town manager and administrative assistant as the latter was assigned to another position.

The addition of a town manager to the existing staff of the selectman's office (administrative assistant, secretary and bookkeeper) will increase the administrative budget in the first year by \$48,000 on the average as indicated above. Thereafter the changes in cost of government will depend on the organization, staffing and salary policies of the Board of Selectmen and Town Manager.

In most towns adopting a town manager system, the committee found that there were some changes in staffing and organization of government. These changes involved administration, tax collection, welfare and finance. The changes did not necessarily increase the cost of government as indicated by the data in Table 1 and other data from the Municipal Association. The over-all findings indicate that changes in town budget are large dependent on the policies of the Board of Selectmen and Town Manager.

5. Question pertaining to the relationships between the town manager and other departments, boards, commissions and staff, etc.

An important basis for the town-manager's relationships is the job description of the manager outlined in RSA 37. According to this law the town manager is appointed by the Board of Selectman and subjected to their supervision: he holds office at their will. The Town manager is the administrative head of all town departments and is responsible for the efficient administration of those departments, which include highway, police, fire and welfare. According to RSA 37:6, "the town manager supersedes any board of commissioners (water, sewer, etc.) or other supervisory offices previously established, elected or appointed to supervise any of the above services except fire engineer, commissioner of public works and highway or police commissioner created by a legislative act." The manager has general supervision of the town budget. He does not have the power to replace or eliminate any department. However, he is required to reorganize departments as the Board of Selectmen may determine. The town Manager can not hold any other office except: justice of the peace, notary public, manager of town district or precinct and tax collector, if authorized by town vote. The manager also may be elected or appointed to any vacant office under his supervision.

There was no evidence from the towns visited, that the town manager form of government caused unions to be formed. The consensus was that it was the lack of uniform labor grades and policy which was the biggest culprit in causing unions to be established. Poor pay scales and fringe benefits also appeared to be important factors in the formation of unions. Officials of a number of towns reported that there was an increased cooperation between town departments, commissions and boards with a town manager. It was learned that the town manager form of government did not affect town meetings and voter participation or alter the role of the town departments, commissions, selectmen and budget committee in preparing and presenting the budget to the town voters for their approval.

6. Questions relating to securing grants by Town Manager.

The town managers interviewed, recognized that obtaining state and federal grants for the town and town departments was one of their important functions. They appeared to be knowledgeable of the grants that were available to the towns and departments because of their educational and professional activities, networking with other town managers and close communication with state and federal agencies and the Municipal Association. In addition to increasing the awareness of town departments of available grants, the town manager should be able to enhance the ability of securing grants by helping to research and write the grants.

7. Question related to contract of Town Manager.

The majority of the town managers interviewed served without a contract but with a written agreement of notice of termination. In a few towns in which the town manager had considerable experience, a contract was provided for severance pay and car use (see Table 1). In view of the discussions with town managers and officials it is suggested that a written agreement of a mutually binding notice of termination be offered to the town manager. This could be preceded by a probation period.

8. Questions related to the pros and cons of a Town Manager.

The information gathered from the officials of all towns and from the municipal association clearly indicate that the success of a town manager form of government largely depends upon the support of the town's selectmen and citizens. A cooperative relationship between the town manager and town departments and boards also is important.

PROS OF A TOWN MANAGER SYSTEM

A successful town manager form of Government should achieve the following:

1. enhance the continuity of town government from election to election.
2. improve cooperation and coordination between town departments, commissions and boards.
3. improve handling of the day to day operation of the town and response to citizen's requests.
4. permit the selectmen to spend more time on formulating policy and less time on day to day matters and public meetings.
5. improve the ability to:

- a. enforce the town's ordinances and keep abreast of changes in state and federal laws affecting town government.
 - b. implement and maintain town policies.
 - c. establish fair and impartial procedures of operation.
6. represent and speak for the town on important matters before county and state agencies and the legislature.

CONS OF TOWN MANAGER SYSTEM

The lack of support of a town manager system of government by the selectmen and citizens could destabilize government and result in the termination of this form of government as did occur in the Towns of Barrington and Lincoln. In other towns visited by the Committee, the town manager system appeared to be running smoothly and efficiently, although initially there were some concerns and negative perceptions of this form of government which included the following:

1. concern that the town manager could become controversial and divisive because of his/her personality and lack of personnel skills and other qualifications
2. concern by Board of Selectmen of loss of power and control of town government.
3. concern by town Citizens of loss of direct access and dialogue with their elected officials.
4. concern by town employees of possible changes in the staffing and organization of town government.
5. concern by town citizens of possible escalation of the town's budget.

RECOMMENDATIONS

1. A town manager should be appointed by the Board of Selectmen for office beginning January 1, 1994 as provided in article 44 and passed by the voters of Sunapee on March 13, 1993.
2. The administrative budget for a town manager form of government beginning January 1, 1994, should be carefully considered and justified with regard to salaries.
3. The N.H. Municipal Association appears to have considerable experience with the search process for a qualified town manager. It, therefore, would be advisable for the Selectmen to seek the Association's advice and assistance in recruiting a town Manager, educated and experienced in public administration and particularly with a strong background in finance and public relations.
4. The status of the Water and Sewer Commission under a town -manager system of government should be legally clarified.
5. It would be advisable for the Board of Selectmen to initiate an educational

program explaining how a town manager form of government works, since the vast majority of town citizens are not familiar with this form of government. Many officials of the towns that the committee visited (town manager, selectmen, etc.) volunteered to speak to our town regarding their experience with a town manager system of government. These officials should be considered for the educational programs.

Committee Members
Kelly Baffa - co - chairperson
Cody Collins - co - chairperson
William Chalmers
William Hollander
Kenneth Southall

Table 2

ESTIMATED COST OF TOWN MANAGER IN SUNAPEE *

Salary	\$35,000.00
Social Security (FICA)	\$ 2,678.00
Health Insurance	\$ 5,301.00
Life Disability Insurance	\$ 875.00
Professional Dues	\$ 450.00
Travel & Training	\$ 2,400.00
Retirement	<u>\$ 1,225.00</u>
Total = \$47,929.00	

Data supplied by John Andrews, Executive Director of N.H. municipal Association.

TABLE 1

TOWN COMPARISON

DATA OBTAINED FROM TOWN OFFICIALS AND NH MUNICIPAL ASSN

TOWN	POPULATION	BUDGET MILLION \$	MANAGER SALARY	NUMBER OF ADMINISTRATIVE PERSONNEL *	NOTES
ASHLAND	2000	\$4.07	\$35,000	FT-4	C
BOW	5000	\$2.7	\$35,000 TO \$40,000	FT-4.5 + 1 SECRETARY 1 PT ASSESSOR	B
GORHAM	3000	\$3.17	\$35,000	FT-5 + 1 PT SECRETARY	A
LANCASTER	3500	\$2.4	\$35,000 TO \$42,000	FT 4 + 1 PT SECRETARY	B
MEREDITH	4800	\$5.74	* \$43,000 TO \$52,000	FT-6 + 1 FT SECRETARY	B
NEWPORT	6000	\$4.5	* \$48,000	FT-6 + 1 FT SECRETARY 1 FT WELFARE	B
SUNAPEE	2500	\$3.2	---	FT-5	A
WOLFBORO	4800	\$10.6	* \$62,500	FT-4 + 1 PT ASSESSOR 1 PT WELFARE 2 FT SECRETERIES	C
JAFFREY	5300	\$3.6	\$44,000	FT-4 + 1 PT SECRETARY 1 FT SECRETARY	B
		EXCLUDES SCHOOL BUDGET		* INCLUDES: TAX COLLECTOR, FINANCE TOWN MANAGER, ADMINISTRATORS TOWN CLERK, SECRETARY/CLERK	SEE BELOW

NOTES

- A - EXCLUDES SEWER & WATER
ADMIN. PERSONNEL
- B - INCLUDES SEWER & WATER
ADMIN. PERSONNEL
- C - INCLUDES SEWER, WATER, ELEC
ADMIN. PERSONNEL
- * MEREDITH & WOLFBORO
PROVIDE CAR FOR TOWN BUS.
- * NEWPORT PROVIDES
CAR ALLOWANCE

TOWN OF SUNAPEE SHOWING ANNUAL MATURITIES OF OUTSTANDING LONG TERM NOTES AND BONDS

Sewer System Water System Hydro System Sewer System Sewer System						
	Bonds 1973, 5%	Bonds 1973, 5%	Bonds 1984, 9.50%	Bonds 1986, 7.30%	Bonds 1990, 6.70%	Bonds 1990, 6.75%
	Original Amt.	Original Amt.	Original Amt.	Original Amt.	Original Amt.	Original Amt.
Maturities	1,933,000.00	350,000.00	1,100,000.00	453,300.00	393,750.00	806,250.00
1994	66,000.00	10,000.00	75,000.00	30,000.00	40,000.00	80,000.00
1995	66,000.00	10,000.00	75,000.00	30,000.00	40,000.00	80,000.00
1996	66,000.00	10,000.00	75,000.00	30,000.00	40,000.00	80,000.00
1997	66,000.00	10,000.00	75,000.00	30,000.00	40,000.00	80,000.00
1998	65,500.00	10,000.00	75,000.00	30,000.00	40,000.00	80,000.00
1999	65,500.00	10,000.00	50,000.00	30,000.00	40,000.00	80,000.00
2000	65,500.00	10,000.00		30,000.00	40,000.00	80,000.00
2001	<u>65,500.00</u>	<u>10,000.00</u>		<u>30,000.00</u>	<u>35,000.00</u>	<u>80,000.00</u>
	526,000.00	80,000.00	425,000.00	240,000.00	315,000.00	640,000.00
						2,226,000.00

TAX RATE COMPUTATION

TOWN PORTION

Appropriations	5,981,135		
Less: Revenues	3,763,301		
Less: Shared Revenues	12,804		
Add: Overlay	147,828		
Add: War Service Credits	<u>27,300</u>		
Net Town Appropriation		2,380,158	
Town Tax Rate			5.78

SCHOOL PORTION

Due to Local School	3,291,566		
Less: Shared Revenues	<u>23,153</u>		
Net School Appropriation		3,268,413	
School Tax Rate			7.92

COUNTY PORTION

Due to County	1,083,152		
Less: Shared Revenues	<u>4,950</u>		
Net County Appropriation		1,078,202	
County Tax Rate			<u>2.61</u>
Combined Tax Rate			16.31

Total Property Taxes Assessed	6,726,773		
Less: War Service Credits	27,300		
Total Property Tax Commitment		6,699,473	

1994 - ESTIMATE OF AMOUNT TO BE RAISED BY TAXES

TOWN PORTION

TOTAL OF '94 PROPOSED APPROPRIATIONS:	3,846,649
LESS: ESTIMATE OF '94 REVENUES:	<u>2,256,021</u>
(EXCLUSIVE OF SCHOOL/COUNTY)	1,590,628

BALANCE SHEET - UNAUDITED

ASSETS AS OF 12/31/93

CASH ON HAND:

General Fund	1,211,935.66
HydoElectric Fund	87,451.51
Water Dept Funds	206,484.38
Sewer Dept Funds	610,203.08
Misc - Funds	<u>43,695.62</u>
Funds in Custody of Treasurer:	2,159,770.25

Tax Collector/Town Clerk - petty cash	100.00
Zoning Board - petty cash	100.00
Selectmen's Office - petty cash	25.00
Water Users' - petty cash	33.67
Sewer Users' - petty cash	<u>83.31</u>
TOTAL CASH:	2,160,112.23

ACCOUNTS RECEIVABLE

Payroll Deduction correction	100.00
Everett Seale, Jr	104.00
Douglas Frederick	50.00
NH Resource Recovery Assoc.	312.59
Trustee of Trust Funds	3,287.92
PSNH	2,851.20
Hwy - new truck (capital reserve)	2,800.00
Landfill survey/wells (capital reserve)	6,830.73
Replace Fire Hydrants (water dept)	16,866.14
School	5,801.92
Library	4,157.30

TAXES UNCOLLECTED:

Levy of 1993	665,283.20
Yield Taxes	1,359.02
Levy of 1992	224,735.21
Levy of 1991	159,987.85
Levy of 1990	7,404.66
Levy of 1989	<u>677.60</u>

TOTAL ACCOUNTS RECEIVABLE/UNCOLLECTED: 1,102,609.34

TOTAL ASSETS/GRAND TOTAL: 3,262,721.57

LIABILITIES AS OF 12/31/93

Overpayment of Taxes	51,579.78
Unexpended Balances:	
Town Office	316.50
Highway Dept	4,149.00
Police Dept	777.74
Hwy - New Truck	2,800.00
Landfill Survey/Wells	6,830.73
Newport Ambulance	6,229.00
St Light Upgrade	1,393.75
Ledge Pond Dam	19,000.00
Garnet St Sewer	34,150.00
NH Retirement	525.58
Replace Fire Hydrants	16,866.14
Due to Other Funds:	
Band Stand Fund	1,148.61
Friends of Town Hall	568.06
Bartlett Tyler Fund	31,878.44
Sunapee Center Assoc	352.90
Conservation Commission	612.58
Dewey Woods Acct	3,123.63
Harbour Ridge Prop. Acct	2,367.03
Special Recreation Fund	3,443.91
Coffin Memorial Park Fund	200.46
HydroElectric Plant Acct	87,451.51
Water Dept Funds	206,518.05
Sewer Dept Funds	610,286.39
Due to School	<u>1,314,882.00</u>
TOTAL LIABILITIES:	2,407,451.79
 FUND BALANCE (Assets vs Liabilities)	 855,269.78
 TOTAL LIABILITIES/GRAND TOTAL:	 3,262,721.57
 Fund Balance December 31, 1992	 (269,429.00)
Fund Balance December 31, 1993	855,269.78
Change in Financial Condition	1,124,698.78

REMINDER OF THE EXEMPTIONS WHICH ARE AVAILABLE TO RESIDENT PROPERTY OWNERS

ELDERLY EXEMPTION:

There is an exemption for those property owners who meet the following qualifications:

1. You must be at least 65 years of age on April 1st.
2. Your income cannot exceed \$10,000 if you are single, or \$12,000 if you are married. This does not include any money that is received from Social Security payments. It does include interest and dividends, retirement benefits, etc.
3. Your total assets may not exceed \$50,000. This excludes the value of your residence.

If you are 65-74 years of age, \$20,000 is deducted from your assessed valuation.

If you are 74-79 years of age, \$30,000 is deducted from your assessed valuation.

If you are 80 years of age or older, \$40,000 is deducted from your assessed valuation.

VETERAN'S EXEMPTION:

There is an exemption for eligible Veterans and/or Widows of Veterans. The exemption is \$100 and is deducted after your taxes have been calculated and prior to mailing your tax bill in December.

BLIND EXEMPTION:

If you are legally blind as determined by the blind services department of the vocational rehabilitation division of the education department you may be eligible for this exemption. For this exemption, \$15,000 is deducted from your assessed valuation.

Further information and applications for these exemptions may be obtained from the Selectman's Office or call 763-2212.

ABBOTT LIBRARY

TREASURER'S REPORT FOR

YEAR ENDING DECEMBER 31, 1994

Balance Forward \$401.11

Income

Town Appropriation	74,366.75
Trustee of Trust Funds	900.00
NH Charitable Fund	147.53
Friends of Library Donation	3,191.70
Copier Receipts	1,111.45
Bank Interest	115.87
Transfer from Fine Account	182.40
Book Purchases	354.88
Trustees' Book Sale	595.10

80,965.68

81,366.79

Expenses

Salaries/Wages	34,595.69
FICA/Medi	2,644.16
Workmen's Comp	342.41
Benefits	6,255.23
Books and Materials	20,540.29
Fuel	724.11
Electricity	1,665.11
Telephone	622.99
Insurance	1,170.28
Water & Sewer	330.00
Repairs and Maintenance	5,124.36
Office Supplies	3,469.70
Equipment	3,680.00

81,164.33

Balance Forward 202.46

TREASURER'S REPORT

ENDING BALANCE 12/31/92

1,340,188.80

RECEIPTS EXPENDITURES

Tax Collector/Town Clerk	7,377,215.27	
Selectmen	950,283.62	7,573,603.41
Interest	17,564.45	
Checks for Collection	1,256.00	3,497.00
Misc.	.29	
Friends of Town Hall	18.57	
Bartlett Tyler Fund	858.84	
Georges Mill Retainage Acct	15.81	1571.66
Sunapee Center Assoc.	9.74	
Bandstand Acct.	31.06	265.04
Conservation Commission Acct.	50.97	345.37
Dewey Woods Acct:	85.44	
Harbour Ridge Prop. Acct	64.75	
Special Recreation Fund	1,286.79	113.00
Coffin Memorial Park	350.46	150.00
Water Dept	177,144.80	153,425.52
SewerDept	438,094.16	398,238.62
Hydro Accts.	152,878.48	166,301.45

Balance on Hand 12/31/93

2,159,887.23

FUNDS ON HAND 12/31/93

LSSB Tres Acct	11,730.78
SRSB Money Market	312,203.45
LSSB Checking	257,202.47
LSSB Money Market	630,798.96
LSSB Friends of Town Hall	568.06
SRSB Bartlett Tyler Fund	31,878.44
LSSB Sunapee Center Assoc	352.90
1stNH Bandstand Acct	1,148.61
LSSB Conservation Commission	612.58
SRSB Dewey Woods Commission	3,123.63
SRSB Harbour Ridge Prop Acct	2,367.03
SRSB Spec. Recreation Fund	3,443.91
LSSB Coffin Memorial Park	200.46
1stNH Hydro Checking Acct	1,805.94
SRSB Hydro Money Market	85,645.57
LSSB Water Dept Checking-User Fees	22,995.02
NL Trust Water Dept Surplus-User Fees	116,328.42
NL Trust Water Dept Petty Cash-User Fees	33.67
NL Trust Water Dept Attachment Fees	66,773.60
LSSB Water Dept Treatmen	387.34
LSSB Sewer Dept Checking-User Fees	15,579.59
NL Trust Sewer Surplus-User Fees	84,870.88
NL Trust Sewer Petty Cash-User Fees	83.31
LSSB Sewer Replacement-User Fees	2,112.41
NL Trust Sewer Attachment Fees	58,764.06
SRSB Sewer CD Attachment Fees	75,000.00
SRSB Sewer CD Attachment Fees	33,244.51
SRSB Sewer Dept CD Attachment Fees	29,064.49
NL Trust Sewer Dept CD Attachment Fees	75,000.00
SRSB Sewer Dept Const. Assessments	61,287.84
PDIP Sewer Dept Const, Assessments	175,279.30
 TOTAL	 2,159,887.23

SUMMARY OF INVENTORY

1993

Value of Land Only:

Current Use	\$ 690,437
Residential	\$ 214,648,700
Commercial/Industrial	<u>\$ 10,188,300</u>
Total Taxable Land=	\$ 225,527,437

Value of Buildings Only:

Residential	\$ 165,849,000
Manufactured Housing	\$1,143,600
Commercial/Industrial	<u>15,085,400</u>
Total Taxable Buildings=	\$ 182,078,000

Public Utilities: \$5,922,000

Valuation Before Exemptions: \$ 413,527,437

Blind Exemptions \$45,000

Elderly Exemptions \$ 1,050,000

Total Amount of Exemptions= - \$ 1,095,000

Net Valuation On Which
the Tax Rate is Computed \$412,432,437

January 20, 1994

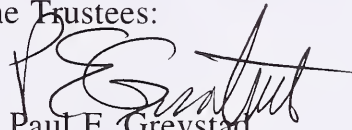
Selectmen, Town of Sunapee
Sunapee Town Hall
Sunapee NH 03782

Subject: Annual Report

Enclosed is the Report of The Trustees of the Trust Funds for the year 1993.

Sincerely,


The Trustees:



Paul E. Grevstad



James A. Tate



Clifford W. Bowman

Report of the Trust Funds of the Town of Sunapee - December 31, 1993

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	PRINCIPAL			INCOME			TOTAL PRINCIPAL & INCOME
				Beginning Balance	New Funds	With-Drawals	Ending Balance	Received During Year	Expended During Year	Ending Balance
1902	Cemetery	Perpetual Care	Common Trust #1	16,821.29			16,821.29	17,769.42	1,250.00	17,928.08
	Scholarship Award Funds									
1948	Bailey, Murvin	Citizenship	Common Trust #2	250.00			250.00	74.89	13.10	25.00
1958	Emerson, John	Scholarship	"	7,397.11			7,397.11	567.36	321.05	750.00
1969	Segalini,	"	"	2,412.66			2,412.66	451.77	115.46	100.00
1970	Leone, Anne	"	"	1,000.00			1,000.00	298.18	52.33	0.00
1971	Sawyer, Herbert	"	"	1,000.00			1,000.00	218.11	49.10	100.00
1984	Schraeder, karen	"	"	1,000.00			1,000.00	55.49	42.55	50.00
1987	General	"	"	500.00			500.00	221.16	29.07	0.00
1988	Flint,	"	"	729.50			729.50	322.66	42.41	0.00
1988	Johnson	"	"	400.00			400.00	130.25	21.37	0.00
1988	Tuchy, Tom	"	"	3,500.00	500.00		4,000.00	1,128.46	186.90	0.00
1990	Rude, Dr. Wendell	"	"	5,100.00			5,100.00	483.97	225.09	250.00
1990	Clement, Charles	"	"	1,500.00			1,500.00	78.09	63.61	0.00
	Total Scholarship Funds			24,797.27	500.00		25,297.27	4,030.38	1,162.04	1,275.00
	School Funds									
1983	Barlett Speaker Awards	School Awards	C D and M M	15,000.00			15,000.00	6,331.89	968.95	3,684.17
1983	Barlett Park Maint.	Park Maintenance	C D and M M	15,000.00			15,000.00	3,814.48	966.83	162.87
	Total School Funds			30,000.00			30,000.00	10,146.37	1,935.78	3,847.04
	Library Funds									
1970	Library, General Funds	Library	C D and M M	8,866.18			8,866.18	44.46	443.32	302.00
1972	Library, Gardner Fund	Library	C D and M M	2,500.00			2,500.00	57.05	111.14	100.00
	Total Library Funds			11,366.18			11,366.18	101.51	554.46	402.00
	Firemen's Funds									
1948	Knowlton, Moses	Firemen	C D and M M	500.00			500.00	9,111.41	447.35	0.00
1969	Robinson, C B	Firemen	C D and M M	1,918.44	32.50		1,950.94	1,681.63	162.49	32.50
1987	Warren & Quaw Trust	Firemen	C D and M M	559.79	7.28		567.07	240.60	36.41	7.28
	Total Firemen's Funds			2,978.23	39.78		3,018.01	11,033.64	646.25	39.78
	Park Funds									
1968	Collin, Elizabeth Dorr	Park Maintenance	C D and M M	6,250.14			6,250.14	5,904.17	552.56	0.00
1977	Dewey Woods	Park Maintenance	C D and M M	359.87			720.98	49.01	769.99	0.00
	Total Park Funds			6,610.01			6,610.01	6,625.15	601.57	0.00
	Miscellaneous									
1958	Emerson, John: Nursing	Visiting Nurse	C D and M M	1,849.28			1,849.28	32.12	107.37	100.00
1987	Historical Society Fund	Operation & Maintenance	C D and M M	12,600.00	600.00		13,200.00	2,686.55	963.45	0.00
1990	Crowther Trust	Maintenance	C D and M M	3,775.26			3,775.26	641.80	137.17	0.00
	Total Misc. Funds			18,224.54	600.00		18,824.54	3,342.47	1,207.99	100.00
	Expendable Trust Funds									
1969	Cemetery Insurance	Capital Improvements	Treasury Savings					8,903.83	4,525.21	2,268.11
1991	Total Expendable Trust Funds	Deductibles	Treasury Savings					4,354.71	107.31	1,987.47
								13,258.54	4,632.52	4,255.58
	Capital Reserve Funds									
1984	Fire Dept Fund	Heavy Equipment	Treasury Savings	88,516.47	61,478.51	145,000.00	4,994.98	0.00	1,478.51	1,478.51
1989	School Bus Fund	Purchase Buses	Treasury Savings	27,229.37	636.74	27,866.11	0.00	0.00	636.74	636.74
1969	Highway Equip. Fund	Heavy Equipment	Treasury Savings	18,693.00	132,584.68	61,505.99	89,771.69	0.00	2,584.68	2,584.68
1991	Landfill Fund	Close Landfill	Treasury Savings	25,845.89	4,881.35	72,538.01	0.00	0.00	1,573.47	1,573.47
1992	School Capital Improvmts	Improvements	Treasury Savings	46,571.98	1,145.46	44,713.53	3,003.91	0.00	1,145.46	0.00
1993	Tax Map Fund	Update Tax Maps	Treasury Savings	0.00	25,125.02	0.00	25,125.02	0.00	125.02	0.00
	Total Capital Reserve Funds			206,856.71	272,543.88	283,966.98	195,433.61	0.00	7,543.88	7,543.88
	Total Sunapee Trust Funds			317,654.23	273,683.66	283,966.98	307,370.91	66,307.48	19,693.15	18,713.28
										67,287.35
										374,656.26

FINANCIAL REPORT OF THE TOWN CLERK/TAX COLLECTOR

Town Clerk Monies:

Remittances made to Treasurer during 1993:

Auto Registrations 264,305.00

Dog Licenses 893.50

Town Clerk Fees 19,670.96

TOTAL REMITTANCES

284,815.46

LEVY OF 1993

Taxes Committed to Collector, During 1993:

Property Tax 6,713,516.25

Yield Tax 7,221.03

Water/Sewer/Bond 46,975.33

Interest Collected on:

Property Tax 5,200.06

Water/Sewer/Bond 2,089.04

Overpayments Collected on:

Property Tax 30,870.75

TOTAL DEBTS

6,805,872.46

Remittances Made to Treasurer during 1993

Property Taxes 6,013,836.05

Yield Taxes 5,862.01

Water/Sewer/Bond 46,965.80

Interest on:

Property Taxes 5,200.06

Water/Sewer/Bond 2,089.04

Overpayments

30,870.75

Abatelements made:

Property Taxes 34,397.00

Water/Sewer/Bond 9.53

Uncollected on:

Property Taxes 665,283.20

Yield Taxes 1,359.02

TOTAL CREDITS

6,805,872.46

LEVY OF 1992

Uncollected, as of 01-01-93

Property Taxes 600,729.14

Yield Taxes 2,168.50

Interest Collected

26,807.70

Overpayments Collected

20,709.03

TOTAL DEBITS

650,414.37

Remittances Made to Treasurer		
Property Taxes	587,794.02	
Yield Taxes	2,168.50	
Interest	26,807.70	
Abatements	12,935.12	
Overpayments	20,709.03	
TOTAL CREDIT		650,414.37

LEVY OF 1991

Uncollected, as of 01-01-93		
Yield Taxes	1,238.75	
TOTAL DEBIT		1,238.75

Remittances Made to Treasurer:		
Yield Taxes	1,047.25	
Abatements	191.50	
TOTAL CREDIT		1,238.75

SUMMARY OF TAX LIEN ACCOUNTS

1992 TAXES

Taxes Sold to Town, During 1993:	249,758.75	
Interest & Costs	1,411.62	
TOTAL DEBIT		251,170.37

Remittances Made to Treasurer:		
Redemptions	25,023.54	
Interest & Costs	1,411.62	
Uncollected, as of 12-31-93	224,735.21	
TOTAL CREDIT		251,170.37

1991 TAXES

Uncollected, as of 01-01-93	304,275.72	
Interest & Costs	31,766.88	
TOTAL DEBIT		336,042.60

Remittances Made to Treasurer:		
Redemptions	142,093.05	
Interest & Cost	31,766.88	
Abatements	2,194.82	
Uncollected \, as of 12-31-93	159,987.85	
TOTAL CREDIT		336,042.60

1990 TAXES

Uncollected, as of 01-01-93	149,857.17	
Interest & Costs	49,945.42	
TOTAL DEBIT		199,802.59

Remittances Made to Treasurer:

Redemptions	141,695.61	
Interests & Costs	49,945.42	
Abatements	756.90	
Uncollected, as of 12-31-93	7,404.66	
TOTAL CREDITS		199,802.59

1989 TAXES

Uncollected, as of 01-01-93	2,777.75	
Interest & Costs	1,521.20	
TOTAL DEBIT		4,298.95

Remittances Made to Treasurer:

Redemptions	2,100.15	
Interests & Costs	1,521.20	
Uncollected as of 12-31-93	677.60	
TOTAL CREDIT		4,298.95

1988 TAXES

Uncollected, as of 01-01-93	1,706.70	
Interest & Costs	842.27	
TOTAL DEBIT		2,548.97

Remittance Made to Treasurer:

Redemptions	1,706.70	
Interest & Costs	842.27	
Uncollected, as of 12-31-93	0.00	
TOTAL CREDIT		2,548.97

SCHEDULE OF PROPERTY

As of December 31, 1993

MAP/LOT	PROPERTY	ASSESSED VALUE	BUILDING	INSURED VALUE		
				CONTENTS	EQUIPMENT	VEHICLE
26/12	<u>Town Hall, Building</u> Coffin Park, Land	162,100 36,000	220,000	50,000		
26/25	<u>Libraries, Land and Buildings</u>	172,200	250,000	400,000	0	
26/92	<u>Police Department, Land and Buildings</u>	104,100	400,000	50,000	25,600	34,792
14/69A	<u>Fire Department, Land and Buildings</u>					719,800
25/6	Georges Mills Fire Station Sunapee Fire Station (Building only) Note: Land combined with HWY Dept Land	57,000 73,400	67,740 130,410	20,000 40,000	0 189,600	
25/6	<u>Highway Department, Buildings</u> Land - includes Sunapee Fire Station land and Rte 11 Ballfield	59,500 191,500	123,165	40,000	59,200	419,500
7/47 & 49	<u>Transfer Recycling Facility</u> <u>Parks, Commons and Playgrounds:</u>	253,200	55,000	20,000	20,000	85,500
6/1	Ski Tow	109,600				
6/9	Dewey Woods - includes 6/6; 6/7; 23/7	514,600				
6/47	Bartlett-Tyler Lot	368,100				
14/40	Georges Mills Dock and Beach Note: Pump Station included below	444,000				

MAP/LOT	PROPERTY	ASSESSED VALUE	BUILDING	INSURED VALUE		
				CONTENTS	EQUIPMENT	VEHICLE
23/9	Dewey Beach	481,900	24,150	1,150	0	
26/57	Town Docks - Sunapee Harbor	552,200	19,925	575	0	
26/65	Ben Mere Park/Bandstand	299,800	35,000			
30/36	R.O.W. Burkehaven Lane	25,200				
14/59	R.O.W. Jobs Creek Road	46,700				
14/62	R.O.W. Jobs Creek Road	48,600				62,318
	<u>Water Supply Facilities:</u>					
26/62A	R.O.W. to Reservoir	2,400				
26/90A	Pump Station - River Rd	36,700	54,340	46,000		
27/24A	Reservoir - Burkehaven Rd	477,700	6,040			
	Water Dept. Bldg-Meadowbrook					
	<u>Sewer Plant and Facilities:</u>					
5/22	Treatment Plant	3,417,800	569,300	115,575	15,100	
	Land & Pump Stations	179,300				
	Includes 6/10A; 18/19C					
	23/6A; 24/47A; 25/36A; 25/36B; 27/13A; 27/55A; 29/13A; 29/29; 32/17-1					
26/11	<u>Hydroelectric Plant:</u>	1,528,600	131,250	400,000	0	
	<u>Schools, Land & Buildings:</u>					
7/55	Jr.-Sr. High School	2,420,400				
22/28	Playground	56,200				
22/42	Land off Lower Main St.	5,000				
25/4 & 4A	Elementary School, House & Gym	1,940,600				

MAP/LOT	PROPERTY	ASSESSED VALUE	BUILDING	INSURED VALUE	
				CONTENTS	EQUIPMENT VEHICLE
	<u>Land and Buildings acquired through Tax Collector's Deeds:</u>				
7/45-2	Land off Sargent Road	8,000			
7/45-5	Land off Sargent Road	29,600			
	<u>Cemeteries:</u>				
	Includes 9/15; 9/34; 14/42B; 22/16	155,500			
	All Other Property and Equipment:				
	Ledge Pond Property	492,400			
	Includes 10/15; 10/15A; 11/15; 11/16; 11/21				
	Parking Lots	63,300			
	Includes 26/19; 26/20; 26/22; 26/53-1				
8/6	Webb-Flint Lot	46,000			
23/1 & 2	Land on Route 11	32,500			
10/44	Spaulding Property - Otter Pond	11,100			
26/10	Information Booth	45,400			
30/9	Birch Point Road	73,900			
5/56-2	Crowther Chapel	44,000	30,000		
4/21-E	Stagecoach Lane - Backland	9,500			
5/27-A	Off Rte 11 - Near Treatment Plant Rd.	23,200			
8/39	Jobs Creek Road - Wooded Lot	25,700			
4/24-H	Harbor Hill Road	90,100			
	TOTALS:	15,214,600	2,116,320	1183,300	309,500 1,321,910

PLODZIK & SANDERSON PROFESSIONAL ASSOCIATION INDEPENDENT AUDITOR'S REPORT ON FINANCIAL PRESENTATION

We have audited the accompanying general purpose financial statements of the Town of Sunapee as of and for the year ended December 31, 1992, as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As described in Note 1B, the general purpose financial statements referred to above do not include the General Fixed Assets Account Group, which should be included to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Sunapee as of December 31, 1992, and the results of its operations (and cash flows of its nonexpendable trust funds) for the year then ended in conformity with generally accepted accounting principles.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining and individual fund financial statements listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Sunapee. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.



A sign of the times - The Sunapee Harbor-Riverway Corporation, a citizen based effort to stimulate economic activity at the harbor and to preserve community character.

photo by Norwood H. Keeney III



A waterfall on the Sugar River as seen from a vantage point along the proposed Riverwalk.

photo by Bill Flynn



The Sugar River during spring runoff. The Riverwalk would be along the righthand bank.

photo by Bill Flynn



The Sugar River spillway and Osborne Memorial Reflecting Pool. The old town hall is to the left. The Riverwalk would pass through the doorway. Some modification to this part of the building will be needed.

photo by Bill Flynn



Coffin Memorial Park walking path looking towards Routes 103B/11. The Town Office building is to the left.

photo by Norwood H. Keeney III



Proposed entrance to the Riverwalk.

photo by Norwood H. Keeney III

SUNAPEE RIVERWALK COMMITTEE REPORT

In 1992 the Sunapee Historical Society received a grant from the Connecticut River Joint Commissions to prepare a design study of the corridor of land extending from the outflow of Sunapee Harbor which forms the Sugar River along its length to where it passes under Route 11.

The purpose was to determine how this mostly town-owned land might be better used for the benefit of the Town. The landscape architecture firm of Saucier & Flynn, Ltd. of Lebanon, New Hampshire was hired to prepare this study. The report was released during 1993. The findings recommended a walkway linking the Harbor to Route 11.

As a followup to this study a number of citizens got together to form the Riverwalk Committee to pursue potential grants and other sources of financial help to implement the Riverwalk. The walkway would commence from the information booth area on Route 11 and up to the hydro plant along through Coffin Memorial Park. At High Street it would cross to the easterly side of the Sugar River overlooking the Osborne Reflecting Pool to the Old Town Hall. It would then cross land of the Sunapee Harbor-Riverway Corporation to conclude at the Harbor. Since the proposed project would occur on town land and because the project is to benefit the community, to become a prominent asset of the town, the Board of Selectmen voted to make the Riverwalk Committee an official town committee.

The River walk Committee believes that through enhancement of the corridor, townspeople and visitors alike will have a walkway by which they can stroll up to the harbor and around its environs, to enjoy the natural beauty of the Sugar River and the lake, our village architecture, and to take advantage of local business and attractions. The Riverwalk will include interpretive signage referencing the by-gone industrial activity that was situated along the river.

Sunapee is blessed with resources, one of which is the Sugar River corridor. We hope townspeople will take an interest in this civic project by listening to our plans as they are formulated and to get involved by contributing their talents and ideas. We want the Riverwalk to be something about which the Town can be proud and worthy of its support.

Respectfully submitted,
Norwood H.Keeney III, Chairman

THE SUNAPEE INFORMATION BOOTH

The Sunapee Information Booth went back to our regular hours, and I think, by the figures at the end of the year, it paid off.

I had a great many people remark that they were glad to find us open.

I think, in spite of a still slow economy we had a busier year than last. We certainly had a busy foliage season.

The total cars that stopped for information was 3618. 558 more than last year, and 8932 people, which was 1874 more than last year. We had 208 telephone calls.

Our new bulletin board certainly helped a great deal and was very much appreciated by late arrivals and our new Sunapee Sign was photographed as much as the ducks were in the past.

Our window boxes, donated by Warner's Nursery, are always a beautiful and much added attraction to our Booth.

Respectfully submitted,
Theresa Hamilton

TRANSFER STATION AND RECYCLING CENTER REPORT

The three major components of the waste stream increased 9.3% in 1993. The volume sent to the Claremont incinerator increased by only 1%. The volume sent to the Bethlehem Landfill (non-recyclables and unacceptable at Claremont) increased by 27%. Our recyclables increased by almost 14%. This resulted in our overall recycling rate to increase from 22% to 22.9%. The tipping fees saved from recycling amounted to \$55,158.44, an increase from last year of 17.2%. As tipping fees increased, the savings increased.

Please do not be offended when our attendants ask you to produce a current dump sticker. Even if they know you, they cannot let you use the facility without this permit. The staff cannot discriminate in allowing usage of the facility. We are only trying to protect your tax dollar.

Should you have any questions or comments about recycling or operations, please do not hesitate to contact me or one of the staff.

Respectfully submitted,
J. Anthony Bergeron, Road Agent

REPORT OF HIGHWAY DEPARTMENT

The first half of the 92-93 winter appeared to be a repeat of the previous five open winters. Although we received 12 inches of snowfall by New Years Day, By January 9th, the ground was 100% bare. The first part of January, we were busy thawing culverts and repairing rutted and potholed gravel roads. In the middle of January it started to snow again and real winter finally arrived.

February was a snow month as was March. A 30" storm interrupted Town Meeting, but by the end of the month, the thaw was gaining momentum and the gravel roads were very muddy. Numerous washouts affected the edges of both gravel and paved roads. During April we started sweeping winter sand from paved roads and light grading of gravel roads, but frequent snow storms hampered these operations.

During May we were able to complete the sweeping and really grade the gravel roads. We also reset the granite curb at the River Road parking lot and constructed some new sidewalk in the Harbor area. We cleaned all the drainage structures and repainted all crosswalks and parking stalls.

In June we started working on the reconstruction of the Gravel portion of Trow Hill Rd. We excavated several bad areas, replaced several old culverts and added some underdrains. We replaced several drive culverts on Winn Hill Road by constructing two mini closed drainage systems.

During July we started roadside mowing, which lasted through September due to equipment breakdowns. The upper end of Prospect Hill Road was widened and most of Jobs Creek Road was shimmed. We scarified the gravel on Trow Hill Road, removed the oversized rocks, and placed asphalt grindings as a pavement base. Even though we received hard rains in the middle of August, we continued mowing and finished grading Trow Hill Road and the tree and brush clearing of its right of way.

September saw the paving of Trow Hill Road. We grader ditched all the gravel roads this month which was a different time of year for this annual operation. We hauled our winter supply of sand near the end of the month and the beginning of October. During the latter part of October, after most of the leaves had fallen, we started grader ditching of the paved roads. This continued through November and finished the early part of December. This was interrupted several times for miscellaneous paving, plowing half the Town on Halloween and sanding near the end of November. Near the end of December we had to fill potholes in the frozen gravel roads.

If you have questions or problems with roads or procedures, please do not hesitate to contact your highway department.

Respectfully submitted,
J. Anthony Bergeron, Road Agent

REPORT OF RECREATION COMMITTEE

The recreation Committee had a very successful year. There were also some member changes. We had to bid a fond farewell to Marlene Gardner, she was a great strength for the committee and will be missed. Also to leave was Ann Webb, she did a great job with the tennis lessons and will also be missed by us. Two new members are Debi McGrath and Nick Memole both of which have new ideas and energy to give the committee and town. Welcome!

Thanks to the Sunapee Fire Department, Charles Smith, Dana Ramspot and Bill Maki we were able to have a skating rink this year. Thank you guys! We also need to thank Mark Hudson and Jonathan Ashley for keeping the rink cleared and the hut warm.

Our Community Calendar was again a great success. The members of the committee worked hard to put this together for the town. Thanks to Common Sense Marketing for their help with this project. If you have any dates or info for the next calendar please have it at the Town Office by March 25th.

On going programs include adult drop in Volleyball every Tuesday night at 7:00 PM and drop in Soccer every Thursday night at 7:30 PM. Both of these take place at the Jr/Sr High School. The men's Sunday night basketball has been cancelled for the time being.

Squirt Basketball ran for 6 weeks in December and January under the excellent guidance of Ken Adams and Steve Whitehead. Thirty-four multi-age through second grade students took advantage of this new program and had fun with the "skills and drills" this year.

Dewey Beach had a busy summer with over 185 children taking swim lessons. A job well done by our lifeguards! Thank you to Maryann Cardogan for her help with summer story hour at the beach. Always a popular activity.

Hansen Chase Band and also Motorplant provided us with music for our beach dances this year. We hope to see them next summer as well.

Seventeen children ages (4-7) participated in T-Ball instruction offered by Jeff Trow. Eighty-eight Sunapee area children (ages 7-12) participated in the Kearsarge Valley Little League. There were three Farm League teams: The Bears were coached by Rob Deardon, with help from Brian Snider; the Raiders were coached by Jeff Trow; and the Sharks were coached by Dave Barnett, with

help from Jay Harvey and Dave Hargbol. The Minor League teams were the Athletics and Mariners, coached respectively by George Grant and Brian Snider. The Athletics finished second in their division, while the Mariners won both their division and the Minor League playoffs. Due to an odd year in terms of ages and an unusually reduced number of players participating in the Major Leagues, there was only Major League team from Sunapee. Nick Memole and Scott McKenney combined the remaining players from their teams to form one Orioles team. The Orioles finished second in both the regular season and the Major League Playoffs. Nine of the 1993 Oriole players participated in the annual Meredith All-Star Tournament. In 1994 we will return to having two Major League teams.

Another forty-five youngsters participated in the girls recreational softball program. The third/fourth grade team was coached by Jim Buchan. The fifth grade team was coached by Linda LeClair. The sixth grade team was coached by Joe Perrotto. All three teams had a very successful year. The sixth grade team in particular won their division, Z league and tournament.

The instruction and sportsmanship taught and modeled by our KVLL Baseball and Girl's Softball coaches was outstanding. We received compliments from many towns. A special thank you again to the coaches, their assistants and all of the parents and volunteers for their time and energy. As the 1994 season approaches we will again need coaches, assistants and volunteers. The Town has all of its coaches Certified by the National Youth Sport Coaches Association.

Work has begun to convert the Route 11 baseball field into a Little League field. When completed this will ease some of the burden on Dewey Field as we anticipate having ten teams in the KVLL and girl's Softball programs.

Other Rec sponsored programs include:

- * Tennis for boys, girls and adults.
- * Kids summer soccer.
- * Year round dances.

None of which could be done without the help of all the adults and youth who give of their time. Thank you!

Respectfully submitted,
Nancy L. Smith, Chairman
George Ogden, Secretary
Linda Fredrick,
Nick Memole
Debi McGrath

REPORT OF ABBOTT LIBRARY

LIBRARY STATISTICS FOR THE YEAR ARE AS FOLLOWS;

Circulation:	35,776	Daily Patrons:	20,452
Reference Questions:	2,388	Copies:	21,502
Interlibrary Loan:	360	New Registrations:	257

1,640 New Volumes have been added to the Library Collection in 1993.

They are as follows:

Adult Fiction	441	Adult Non-Fiction	409
Children Fiction	384	Children Non-Fiction	152
Young Adult	107	Videos	70
Books on Cassette	39	Compact Disc	38

Our total holdings as of December 31, 1993 are 21,847 volume and 2,989 patrons are registered to borrow at the library. The total cost of new material purchased this year was \$20,498.26.

New equipment and improvements to the Library are as follows: the outside lights at the front and back door and the floodlights at the ramp have had photo-cells installed to properly light the building throughout the night. The front and back doors are now equipped with sensors to alert the staff when people are coming into or leaving the building.

The juvenile room has been refurbished with a fresh coat of paint, additional stacks, rearrangement and organization of material to aid the patrons in search for material. The room is now more spacious and conducive to studying.

Programs sponsored by the Friends of the Library this past year are as follows: As a matter of fat (25); Music for kids of all ages (55); Workshop (17); Storytelling with John Farrell (49); Climbing expedition slide show (43); Summer reading program (55). Our programs have had wonderful attendance and we look forward to another year of entertaining and educational programs.

The Friends have had a very successful year raising \$8,197.70. They now have a building fund in the amount of \$8,000.00 with a mature value of \$16,000.

The following projects were supported this year by the friends:

Book Budget Supplement	\$2,500.
Program Coordinator	1,500.
New Shelving - Juvenile Room	1,500.
Building Fund	2,000.
Summer Reading Program	700.

We sincerely appreciate the continued support and work effort the Friends group give to the Library. Without this group our Library would have a much more limited scope.

Our group of volunteers have grown this past year: we have added two new members. This group has given approximately 440 hours of service this year and the projects being worked on are an immense help to the regular staff.

I wish to extend my sincerest thanks and appreciation to the Friends, Volunteers, and the Board of Trustees for their dedicated support and help in 1993.

Respectfully submitted,
Patricia Hand

TAX COLLECTOR/TOWN CLERK REPORT

The Town Clerk's office processed 4,300 registrations in 1993, which represents \$264,305.00. We also licensed 225 dogs for a total of \$839.50.

The fees were \$19,670.96. The fees break down as follows;

Municipal Agent Fees	\$8,200.00
Marriage Licenses	1,585.00
Town Clerk Fees	9,885.96

Town Clerk Fees are \$2.00 per registration, \$2.00 for each title application filed, \$.50 for each dog license, \$7.00 for each marriage license issued, \$4.00 for each vital record, \$10.00 for a wetlands application, \$5.00 for each telephone/light pole put in town, \$15.00 for each chattel mortgage, IRS lien or State of NH lien filed, \$.50 for each aqua therm application. All these fees are turned over to the General Fund because the Town Clerk/Tax Collector position is a salaried position.

The Municipal Agent's fees represent fees charged for work processed for the State of NH. We have collected \$105,790.15 directly for the State of NH. We have been Municipal Agents for the State of NH since 1986, and have been able to add more services every year since I have been in office. The State's confidence in our work is reflected in the numerous processes they allow us to do. We can renew currant registrations, handle all transfers of plates to vehicles with a gross vehicle weight of 8,000 pounds or less, issue new passenger plates, motorcycle plates, and trailer plates. Our daily log of transactions is used as a training example for all new Municipal Agents, who are trained in Concord. It has taken a lot of time and hard work to build this level of service, and we hope to add to it in future years.

Auto registrations collected were more than they have been since I was first elected. Dog licenses seem to slip every year. However, we anticipate an increase once the Selectmen's office irons the bugs out of the Inventory program they are now implementing.

As Town Clerk, I also accept Voter Registration Cards. We are the place to file for Public Office, and it is our responsibility to get the ballots for elections of officers and zoning amendments printed, as well as Yes-No ballots. We have to mail absentee ballots, and record who has requested one. We date when they are returned and file them alphabetically to be opened at the election. I must be present at Town Elections and hand count all ballots for election results. I then

have to call the Television/ Radio Stations, and Newspapers with the results that same evening. Further, we keep all official records of the Town. All zoning amendments, subdivision regulations, proclamations, committees formed, appointments of committee members, oaths of offices, and Town Meeting minutes have to be filed in our office.

As Tax Collector, I am required to collect all taxes the Selectmen give me a warrant to collect. The Selectmen's Office has to compute all yield (timber) tax, change in use tax, and all tax assessments. The State of NH computes the tax rate, based on information given them by the Selectmen's Office. The Selectmen give me a list of every owner, his assessment, and mailing address, and the amount of tax to collect from each. I am also given a warrant, which is a sealed directive stating the whole dollar amount that as Tax Collector I must collect. The Selectmen give out all exemptions, abatements, and assessments. I then add the list of 2700 bills to be sure it equals the amount on the warrant. I check each individual bill to be sure it is correct and the address changes were done correctly by the Selectmen's office.

The Bill are created in the computer, hand sorted by zip code, and out of the country bills put aside for extra postage. They are then mailed, and due in thirty days.

Yield tax bills have to be created, and change in use tax bills have to registered with the Sullivan County Registry of Deeds.

As soon as these bill are paid, the money has to be put in the bank, balanced, posted to the warrant book, and the computer. A monthly report is given to the treasurer, which has to balance with his statement. This is done through our own custom designed computer program, which creates a cash journal receipts sheet, and a deposit slip at the same time.

The Water and Sewer Department has its own collection department. However only the Tax Collector has the authority to place and discharge liens on property, so the Commissioners have to commit a warrant for me to collect all overdue water, sewer and bond bills. As Tax Collector I send bills for those amounts, and account for it in the same way. At the time of the lien, I have to have the Selectmen's Office issue the Water/Sewer Department three checks for the Water/Sewer Bond bills that have gone to lien. The Town then collects 18% interest on these balances due.

Ninety days after the second property tax is due, we are required to mail letters to everyone who has a balance due to notify them of that balance. Thirty days before lien, we have to mail certified letters to everyone who could be liened.

This is all dictated by State statutes.

Over and above the required regulations, we answer questions about the transfer station, tenants rights, calling about problems with the Department of Safety, and who our State and Federal Representatives to Government are. Most conversations start out in one of two ways, "I didn't know who else to call", or "I knew you would know the answer to my question." After eight years on the job, we do know a lot of people at the Department of Safety, Secretary of State's Office, Governor's Office, Environmental Protection Services, Department of Revenue Administration, Municipal Association, etc., so we can usually find the answer to most questions. Please keep calling. We do want to help you.

We have helped people fill out abatement forms. We have explained last year's unfortunate error to many, many people. We have also explained inventories, and the penalties charged for not filing one. We have helped with Wetland applications, building permit applications, and finding the RSAs (laws) applicable to every circumstance. We have researched genealogy, Town history, and land history.

The Newbury incident created a lot of stress and tension in town offices across the State. Every town has unresolved conflict, and Sunapee is no exception. We lent a hand to Newbury citizens during their crisis so that people could register their autos, and try to have some normalcy in their lives.

There were some tense moments when the new assessment update was released. Many people found they were back to ground zero after three years of frustrating appeals and lawsuits. Although these people were frustrated, shocked, and angry, they were courteous, calm, and pleasant when they came to our office. We want to thank you all very much for making a potentially stressful situation as pleasant as it could be under the circumstances.

Respectfully submitted.

Toni Bressette, Town Clerk/Tax Collector

REPORT OF POLICE DEPARTMENT

As Town Meeting 1994 approaches, I will have completed my second year as Chief of Police in Sunapee. I was pleased that during the 1993 Town Meeting, voters agreed overwhelmingly to change the elected term of Chief of Police from one year to three years. This was a great sign of support for me and will help bring stability to the Sunapee Police Department.

During 1993, I applied for and received two N.H. Highway safety grants, each for sixty hour blocks which were one hundred percent reimbursed to the Town of Sunapee from Highway Safety.

- 1) D.W.I. Enforcement Patrol Grant - This grant provided a total of sixty hours by local police officers on their off duty time to concentrate on the apprehension of the driving while intoxicated offender. By doing so, it provided a second officer on duty during the 1993 summer months to handle the busy demands.
- 2) RADAR ENFORCEMENT GRANT - This grant will provide extra radar enforcement patrols totalling sixty hours, mainly before and after school, when traffic is heavy and the on-duty officer is tied up with school crossing duties. Concentration of these patrols will be on town roads in areas where speed monitoring is most necessary. The terms of this grant is from January 1, 1994, until June 30, 1994.

Obtaining these grants involves a significant amount of time and paperwork; however, the benefit in having these grants helps to keep budgets down by providing this extra police coverage. The ultimate goal is to increase safety for our citizens.

By now, most of you have seen the Police Department take on a new look. First by a slight change in uniform, and second, by the change of design and color of our marked police cruisers. Most everyone seems to appreciate the cruiser change which gives a more visible and friendly image of the department.

I wish to applaud the work and dedication of all my staff. During 1993, a certain individual exceeded all expectations and deserves special recognition. This person is patrolman Jeffrey Reed, who worked part-time for the Sunapee Police Department before being hired full time in May of 1993. After being hired full time in May, Officer Reed attended the 101st session of the N.H. Police Academy for a ten week period along with sixty-two other officers from around the state.

Officer Reed graduated in November, 1993 at the top of his class, first in academics, which brought special recognition to him and to the Sunapee community as a whole. We were all pleased to see Officer Reed receive this award.

The Sunapee Police Department continues to provide presentations to the High School classes in areas such as D.W.I., motor vehicle laws and assists regularly with the driver's education classroom lectures. This is good interaction between students and police, and we plan to continue this practice utilizing all police officers.

The Sunapee Elementary School is also an important place where Sunapee Police Officers have made numerous presentations, including participation in the D.A.R.E. program, classroom talks on police and law matters, and safety issues which included a one-day bicycle safety program for all elementary students. Patrolman Aaron Warkentien and Secretary Ann Pillsbury were a great help in the success of this program.

One of my goals for 1994 is to have each elementary school child fingerprinted for the school files. This will be a good chance for our local police Officers to spend some time with the children and a learning experience for the children in the importance and use of fingerprints for identification purposes. We plan to start this program for children of all willing parents in January, 1994 and for all first grade students thereafter.

Departmental rules and regulations were instituted in 1993 and will be updated and added to as needed. This will insure proper police conduct and guidelines and at the same time, keep our liability at a minimum.

The Sunapee Police Department, with support from the Sunapee Community Store, was pleased to sponsor Lisa Marie Kelly, a senior at Sunapee High School, to Girls State 1993. Congratulations and good luck to Lisa from all of us!

In closing, I wish to thank all the residents of Sunapee for their continued support for the Sunapee Police Department during 1993. I look forward to serving the Town of Sunapee in 1994.

Respectfully submitted,
Alan J. Soucy
Chief of Police

KEARSARGE AREA COUNCIL ON AGING, INC.

The Kearsarge Area Council on Aging, Inc. became incorporated as a non-profit corporation in July, 1992, and opened its office at 125 Main Street, New London, on August 1, 1992. Its mission is to serve the senior citizens and their families in nine area towns (Andover, Danbury, Grantham, Newbury, New London, Springfield, Sunapee, Sutton, and Wilmot), to respond to the needs and interests of older people. At year end, 1993, COA has more than 1000 registered members.

To fulfill its mission, a variety of programs have been instituted. The monthly newsletter to communicate information, plans, and programs is mailed to each registered member. A corps of volunteers drives seniors to various destinations, primarily to medical appointments. Mr. Fixits do nuisance home repairs, stressing safety and energy-saving needs to their clients. Seniors share their hobbies and life experiences in area schools, providing a forum for intergenerational understanding. The office is not only the source of information, but refers inquirers to other sources as the need requires; it also provides still another opportunity for seniors to volunteer, to use those talents they've developed over their lifetimes.

New programs that have been developed and will be started in the early months of 1994 are a telephone Reassurance Program, connecting homebound seniors with a COA caller on a daily basis; a once-a-week Alzheimers Respite Day Care Center to be initially housed in Foulkes Hall of the Kearsarge Community Presbyterian Church; and a renewed emphasis on a Senior Directory that will list providers of services of particular interest to seniors and list businesses that grant senior discounts. Moreover, greater cohesion among the members of the nine towns will be fostered, first with a mid-winter Valentine luncheon sponsored by the towns of New London, Grantham, and Sutton.

The financial support during 1993 came from generous individuals, six area towns, organizations, and several grants. The volunteer support has been outstanding; without each one's effort, the hundreds of services could not have been provided, nor could the COA organization be so well poised for its growth. The need for such growth has now become obvious.

Thank you to each and every supporter; your continued support, comments and suggestions will always be welcome.

Respectfully submitted,

Phebe H. Downey
President

SUNAPEE LIONS CLUB REPORT

The 36th year for the Sunapee Lions Club has been a very busy one. We like to think it has also been a very productive year. The Sunapee Memorial Ballfield once again has been the focus of the group. However, as we near the completion of this great community project, we remain active on many other fronts.

The driving force for Lionism has always been, and continues to be, sight and hearing. All over the world, Lions are busy trying to prevent blindness and hearing loss. Locally, the Sunapee Lions provide assistance to those who are in need of eye exams and corrective lenses. Our light bulb sale continues to be our primary fundraiser for this program.

Over the past year, the Sunapee Lions delivered over 30 baskets of fruit to those in the community we wanted to remember during the holidays. We also held several Italian Dinners at St. Joachim's. Because of the great response, we plan to continue the dinners this year. To this point, the funds raised have supported the ballfield.

This spring we plan to have our annual Fishing Derby for the youngest of our area anglers. The kids really enjoy this opportunity to fish with Mom or Dad. We hope that this event creates some real fish stories.

The ballfield committee is currently selling advertising spaces on the outfield fence to area businesses. Any one interested should contact a Lion. The funds raised will be used to add some finishing touches to the field. Once the field is complete, the advertising will fund the maintenance of the field.

We are planning a dedication day for the ballfield this spring. Watch the newspapers!! We will take that opportunity to thank the entire community for the outstanding support we have received over the past years. The ballfield was a project that would not have been completed without the support of many groups and individuals.

After a short, but well deserved rest, the Sunapee Lions Club will continue to be active in the community we feel so proud to be a part of.

Respectfully submitted, Edward Banas, President,
Terry Teets, Treasurer
George Curt, Secretary

REPORT OF THOMAS A. BEHRENS

REPRESENTATIVE - DISTRICT 2

This is the second year of my fourth term. As you know, I was elected from the "New Sullivan District Two" which includes the towns of Grantham, Springfield, and Sunapee. I share the responsibility of serving my constituents with Representative Schotanus, a four term veteran of the House who resides in Grantham and who represents my three towns and also Cornish and Plainfield. In Concord I serve as Vice Chairman of the Regulated Revenues Committee, and also as a member of the State and Federal Regulations Policy Committee. In the County, I serve you as Vice Chair of the County Delegation.

The 1993 session of the legislature was quiet in comparison to the previous two years. The budget deficit became a surplus and tempers flared over how much of this surplus would be placed into the "Rainy Day Fund", and how much would be sent back to the towns and cities. In the end both factions won with funding for both. The 1993 session also saw the growing pains of a new Chief Executive, with Governor Merrill testing the resolve of the legislature on numerous occasions. The fruits of my legislation to fund the next phase of snowmaking and trail expansion at Mt. Sunapee were born in the Capital Budget to the tune of 2.9 Million dollars for Sunapee and Cannon. Sunapee will receive roughly 65% of these funds. Unfortunately the Governor's unanticipated veto of the Capital Budget and our late summer override delayed the start of construction on the trail expansion. This work will be completed by the start of the 1994/95 ski season.

The town of Sunapee had its ups and downs in the Legislature. A bill which would have exempted municipalities from paying the Dam tax was found inexpedient. But the legislation to fund 20% of the principal and interest on water filtration projects became law. All of District Two's hospitality industry benefits from changes in the law concerning hiring of seasonal and parttime employees.

As Vice Chairman of the County delegation I am pleased to say that the budget increases were held in line, and a tax increase was avoided. The Commissioners have worked hard to find the dollars needed in the budget to fund the settlement with the union without a supplemental budget. Many areas are being looked at to make the County's operation more efficient and less costly.

This session of the legislature started on a sad note with the death of Caroline Gross, House Majority Leader. Caroline's ability to get all sides to work together in friendship and with a sense of humor will be missed. Her passing leaves a void which the New Hampshire House will not quickly fill.

This year promises to be very interesting as we wind up to the fall elections. The judicial branch stirred things up with its equal funding for education decision. Many feel that this ruling may force the State to consider alternative funding for education, such as a broad based tax. Considering the Governor's pledge on taxes, this election year could become quite heated. On a more local note, those of us with alternative fuel electric generation plants in our district are monitoring the Public Utilities Commission for any action on the Rate Order role back proposal. If the PUC lets the Utility renege on their earlier rate contracts with the wood burning electricity producers, the taxes and payments that towns such as Springfield receive could be in jeopardy.

As Vice Chairman of the Regulated Revenues Committee we are looking at numerous proposals concerning the way that the state conducts its Liquor business. These proposals range from going private to the elimination of two of the three commissioners. Both these proposals are major changes and will require considerable study.

The New Hampshire House of Representatives has the distinction of providing the people of New Hampshire with a constituent-to-elected-official ratio which is lower than that of any other State or Federal Legislative body in the United States. This level of representation creates a closer relationship between we legislators and you, the residents of New Hampshire. As a consequence, we can respond more quickly to the needs of our constituents, and our constituents are our neighbors and friends. This unique quality has been a part of New Hampshire politics since the early days of our statehood, and has made my 4 terms as a House Representative an even greater pleasure.

As always, I welcome and encourage your interest and communications. And to my new constituents especially, please accept this report as my invitation to contact me at home or in Concord. I look forward to hearing from you.

Respectfully submitted,

Thomas A. Behrens
P.O. Box 426
Sunapee, NH 03782

Home Phone 763-4342
State Phone 271-3459

REPORT OF MERLE W. SCHOTANUS REPRESENTATIVE-DISTRICT 3 SULLIVAN COUNTY

My duties on the House Appropriations Committee in the 1993 legislative session were routine when compared to previous sessions. My bill to establish a forest management fund and an improved forest law enforcement program at no additional cost to the state's general fund won approval. Help for towns like Sunapee who are struggling with drinking water filtration costs was also made available through a new state program which contributes 20% of principal and interest costs to towns required to meet federal safe drinking water mandates. My work on the FY 94-95 capital budget was both interesting and frustrating. Representative Behrens and I collaborated to insure at least \$2.9 million for snow making equipment for Canon mountain and Mt Sunapee was included in the \$69.4 million capitol budget. I was pleased to be part of the group which achieved an agreed budget with the Governor prior to House approval. Shortly after House and Senate approval, the Governor, without warning, vetoed the entire package. After a summer's worth of political maneuvering, the Governor agreed to accept a "friendly" veto override in exchange for a committee to study the feasibility of converting the old Manchester Union Leader building to a district courthouse. The General Court overrode the Governor's veto in September and the Governor got his courthouse in December. The ski areas lost one year in completing the installation of badly needed snowmaking capability. As the session ended, I once again found myself spending many late nights in Concord as a member of the House-Senate committee in conference on the FY 94-95 operating budget. After many mysterious starts and stops, which left some observers wondering whether the House had ceded its budget responsibilities to the executive branch, we agreed on a \$4.9 billion operating budget, balanced with - you guessed it - \$125 million each year of federal "mediscam" money.

The 1994 session should be a political humdinger. The State Supreme Court sent New Year's greetings with its landmark decision in the so-called Claremont school suit. The justices held, "...partII, Article 83 (NH Constitution) imposes a duty on the State to provide a constitutionally adequate education to every educable child in the public schools of New Hampshire and to guarantee adequate funding." The Governor's virtual rejection of the decision in his State of the State message to the legislature at the opening of the 94' session sets up a debate over education funding and New Hampshire's tax policies which will dominate this and many more legislative sessions to come. Because it is an election year I

suspect we will hear a great deal of political rhetoric, but very little resolution of this very important issue in 1994. The issue of secret ballot voting on town and school budgets was decisively settled by the House one day after the Governor's speech. Backed by Taxpayer groups whose support included public threats to representatives who did not support the measure, the House sent it to interim study by a 2 to 1 margin. Adoption of the proposed scheme would have virtually destroyed town and school district meetings as we know them. I am pleased that both of your representatives voted to preserve out town and school meetings. Health care will garner a share of the debate, beginning with the Governor's proposed healthcare plan, funded - believe -it or not!- by yet another one time wind-fall of \$100 million in federal medicaid money. A supplemental state budget is not expected this session, so I will have more time to devote to policy issues. I will be working on a new program to provide a 20% state contribution to help offset capital costs of closing municipal landfills. Finally, Representative Burling and I will work together to establish an aquaculture program regulated by the Department of Agriculture. It is critical that your representative and senators hear from you on the crucial educational funding issue. Please call or write to me in Grantham, (863-1928, or Sugar Springs Farm, Grantham,03753) or in Concord, (271-3165, or Room 105, Statehouse, Concord, 03301).

REPORT OF NEWPORT AMBULANCE SERVICE

In calendar 1993, Newport Ambulance Service responded to 776 calls. This reflects a 10% increase from the 697 calls handled in the previous year. There were 55 responses to the Town of Sunapee, compared to 53 calls for service in 1992.

The department has a full roster of 15 members including three paramedics: seven EMT - Intermediates and five EMT - Basics, all but one of whom are certified in cardiac monitoring and defibrillation.

In early 1994 we will be replacing our 1985 Van-style ambulance with a larger, more practical modular vehicle which will be able to transport more equipment and personnel, and will be a better working environment for patient care.

The Ambulance department wishes to thank the Town of Sunapee for their continuing support.

Respectfully submitted,
Brian W. Tracey, Director

SUNAPEE CONSERVATION COMMISSION REPORT

The Commission's major effort during the past year was to arrange for some long-overdue management of our town-owned forest tracts. The Town owns a significant quantity of standing timber which will inevitably die and become worthless unless it is prudently managed, and we hope to accomplish this project, or at least a part of it, during the coming year. Removal of certain harvestable timber is to the ultimate benefit of forest tracts, since it permits and encourages the healthy growth of the next generation of young trees.

The Commissioners also continued to carry out their various State required tasks. Meeting normally once a month, we dealt with the wide range of routine matters related to the Town's natural resources. These include reviewing and investigating applications for permits to do environmentally sensitive projects, such as dock and boathouse repair, draining and filling of wetlands, maintenance of artificial beaches, and the cutting of trees in critical areas of the watershed. Failing septic systems, silt from construction sites, and improper interference with natural waterways routinely receive our attention.

At risk of being repetitious, I would like to reiterate my previous mention of two specific pieces of information. We are continuing in our efforts to assist contractors and landowners in hastening the State's approval of the more routine kind of Wetland Board applications. I urge applicants to inform a Commission member on the same day that they file an application with the Town Clerk, so that the whole approval process may be put in motion as quickly as possible. Needless to say - but I will say it again - it is to the applicant's advantage if the paperwork is done in the fullest possible compliance with the stated instructions. Incomplete or sketchy applications invariably slow the process.

Also, we encourage everyone concerned to make use of the Prime Wetlands Survey which is now available for the use of anyone who needs to see it.

The Lake Sunapee Protective Association is having measurable success in its efforts to maintain and improve the purity of the Town's streams, its ponds, its ground water, and Lake Sunapee itself. The Conservation Commission applauds the Association's efforts, and assists in every way it can. But the ever-increasing number of threats against the integrity of these waters requires increasing vigilance on everyone's part. Every citizen is affected directly or indirectly, by any assault on these vital resources. The L.S.P.A.'s continuing success requires the interest and the involvement of every resident, permanent or seasonal.

Respectfully submitted,
Bruce Burdett, Secretary, pro tem.

SUNAPEE FACILITY DECALS

A decal is necessary to gain access to Dewey Beach, George's Mills Beach and the Transfer Recycling Station. These decals are renewed each year. They are available at the Town Hall Selectmen's Office and expire October 1st. All Sunapee Taxpayers are entitled to one decal for each vehicle when the registration is presented. All Sunapee residents are entitled to a decal when a rent receipt or lease agreement, along with the vehicle registration, is presented. It is requested that the decal be attached to the front bumper on the driver's side. Each decal is numbered and assigned to a specific vehicle. The decal must be with the vehicle. Different colored and dated decals are available for short term renters and out of town contractors. Springfield, which has use of the Transfer station only, has a decal of the same design but different color.

The Town of Sunapee adopted an Ordinance at the Annual Meeting March 12, 1985 (amended March 1989 and 1990) covering our Transfer/Recycling Facility. Copies are available at the Town Office.

Transfer/Recycling Station Hours

Monday, Thursday, Friday and Saturday

8:00 a.m. - 4:30 p.m.

Sunday

9:00 a.m. - 1:00 p.m.

Closed Tuesday and Wednesday

ANNUAL REPORT SUNAPEE FIRE DEPARTMENT 1993

Your Fire Department responded to 98 alarms and the FAST Squad responded to 167 medical call during 1993.

Several new members were added to the FAST Squad, which required many hours of training. As the number of call are on the increase, this was a big step forward.

We wish to thank everyone for your support throughout the year, and a thank you to the School for their continued support for our Fire Prevention Program.

Once again, you are urged to test your smoke detectors to assure their proper function, and please post your house numbers so your residence can be easily located in the event of an emergency.

Respectfully,

Skip Nolin, Chief

Dan Ruggles, Deputy Chief

Mark Scott, Deputy Chief

Howard Sargent, Deputy Chief

LADIES AUXILIARY

The Ladies Auxiliary of the Sunapee Volunteer Fire Department and Fast squad was formed on March 15, 1993. Our main purpose is to assist the firefighters whenever possible; such as serving coffee and lunches when there is an incident like a structure fire or a forest fire. We assist in a declared state of emergency by manning the evacuation center. We also assist firefighters who are injured in the line of duty and their immediate families.

The auxiliary's goal is to assist other service organizations within our town. This year, for Christmas, we were able to assist Alice Irwin with the stocking of the shelves of the Food Pantry which is located at the Town Hall. This service is handled by the Welfare Department, so with our help, it saves taxpayer dollars. Anyone who wishes to donate to the food pantry can drop it off at the Town Hall. We have been trying to raise money with bake sales, pie sales, pancake breakfasts and suppers. By state law we cannot hold Bingo or Raffles until we have been in existence for two years, but at that time we plan to add them to our list.

Our meetings are held at the Firestation on the third Wednesday of every month. At our first we elected officers. Those elected were Mary Sanborn as President, Faye Teague as Vice-President, Malia Abbott as secretary, and Judy Sargent as Treasurer. We also formed our By-Laws and our Constitution. We then set our dues to be twelve dollars per year and our annual meeting to be on April 20, 1994.

The only requirements of becoming a member are that the woman be eighteen years of age and that she pay her dues.

We now have fourteen paying members; of that number only 9 are active. We welcome and need new members. Anyone wishing to join may call Mary Sanborn, at 863-2876 and anyone wishing to donate may send it to Mary Sanborn, 74 Sleeper Road, Sunapee, NH 03782 or Judy Sargent P.O. Box 277, Sunapee, NH.

Respectfully submitted,
Mary Sanborn, President

REPORT OF HEALTH OFFICER

33	Sub-Surface Septic Testholes and Design Reviews	127 HRS
4	Sub Division Tests, Test Holes and Percolation	26 HRS
24	Leaching System Tests	103 HRS
12	Water Quality Tests	17 HRS
6	Foster or Day Care Examinations	12 HRS
9	Failed or Leaking Septic Systems Examinations	48 HRS
7	Dog Bite Occurances	9 HRS
4	Rental Housing Examinations	7 HRS

TOTAL HOURS	350 x \$9.50=	\$3315.50
MILEAGE	568 x \$.17=	\$ 96.56
		\$3460.06

John W. Wiggins
Health Officer

LAKE SUNAPEE REGION VISITING NURSE ASSOCIATION 1993 REPORT OF SERVICES IN SUNAPEE

Home Care Visits

Physical Therapy	847
Skilled Nursing	1,329
Occupational Therapy	147
Speech Therapy	34
Medical Social Work	13
Home Care Aide	2,763
Homemaker/Companion	268

Well Child Clinic

Physical Exams	64
Immunizations	64
TB Screening	4
Anemia Screening	21
Lead Screening	15
Dental Education	25
Developmental Test	22
Safety Teaching	21

Hospice Visits

Number of Patients	1
Skilled Nursing	8
Chaplin	1
Home Care Aide	7

Hearing/Vision Tests	4
Dental Care Visits	6
Home Nursing Visits	9
Office Nurse Visits	8
Outreach Visits	10

Volunteer Clients Served	4
Patient Care Visits	13
Bereaved Families Served	4
Bereavement Visits	20

Newborn/Postpartum	2
Parent/Child Program	63

After School Programs

Number Enrolled	1
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Adult Clinics

Flu Shots	184
Foot Care	7
TB Screening	20
Blood Pressure	31
Immunizations	5

As a locally based non-profit organization, we try to support all of our communities by employing qualified local people and by purchasing goods and services from local vendors. We are pleased to report that out of the 182 people we have employed this year, 151 or 83% live in the towns from which we receive appropriations. In your town, 23 people do or have worked for us.

Thank you for your continued support of our agency and its services, especially during this era of health care reform. We continually strive to ensure that our staff and services are of the highest quality. To that end, we are pleased to let you know that this year our organization was certified for Medicare Hospice services and was accredited with commendation Organizations (JCAHO). Your town representatives on the Board of Trustees are Leicester Sherrill, Jr and James Beckman. Trustees of our other boards who also live in your town are Billie Barry, James Elliot and Kathryn Perry.

Cheryl Blik
President and CEO

PLANNING BOARD REPORT

Applications for subdivision and site plan review were again far below normal in 1993 due to the slow "economic recovery" here in New Hampshire. The planning board took advantage of this slow time for continuing our long-range planning projects:

ADMINISTRATION: Our secretary has been "scanning" all of the old planning board minutes into our computer. For the last several years, we have listed all appointments and discussions by the property's town tax map and lot number and our ultimate goal is to have all of our records referenced by the tax map and lot numbers instead of just by the property owners name. The names often change, but the tax map and lot numbers do not. This will enable us to completely research the previous planning board activity on any property by initiating a computer search of our records...A valuable timesaver for us!

ZONING ORDINANCE: This year, the planning board is presenting five amendments to the zoning ordinance for consideration by the voters. The first three amendments are "housekeeping" changes required for the Floodplain Ordinance. The fourth amendment was developed to address gaps and inequities in the Sign Regulations. The last amendment was proposed by the Zoning Board of Adjustment to address and clarify an issue that arose before their board during the past year.

THE MASTER PLAN Town Planner Michael Marquise and board members are now fully engaged in the process of updating the Master Plan. The purpose of the master plan is to aid the planning board in the performance of its duties and to guide the development of the community.

Rather than hire outside consultants at considerable expense to the Town, we are completing the bulk of the review "in-house". The planner and board members have finished tabulating the results of our community survey questionnaire. The results were used by the master plan committees to establish the framework for each section of the new Master Plan. Our hope is to release the completed Master Plan in the fall of this year.

I would like to commend the board members, planner Michael Marquise and secretary Eleanor Hopwood for their considerable time and effort expended in the service of our community.

Respectfully submitted,
Everett Pollard, Chairman

1993 PLANNING/ZONING PERMITS

Certificates of Compliance

Total Applications	-	100
Decks, Porches, Pools, Fences, Etc.	-	50
Additions to Existing Homes	-	16
Garages (New & Additions)	-	13
New Single - Family Homes	-	9
Signs	-	4
Commercial, Multi-Family	-	3
Water Structures, Erosion Plans	-	2
Apartment (Not requiring Site Plan)	-	1
Denied Applications	-	2

	Total Requests	Approved	Denied	Withdrawn
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PLANNING BOARD

Subdivisions	7	6	1	0
Site Plans	9	7	1	1
Total Cases	16	13	2	1

ZONING BOARD

Special Exceptions	12	11	1	0
Variances	12	5	4	3
Motion for Rehearing	2	1	1	0
Total Cases	26	17	6	3

Tree Cutting Requests (Within 50' of Great Ponds)

Number of Requests	16
Number of Trees to be cut	34
Approved for Cutting	32

REPORT OF ZONING BOARD OF ADJUSTMENT

The ZBA continued to hold regular meetings on Tuesday evening of the second and forth weeks of each month. The agenda for these meetings included public hearings, deliberations, work shops and administrative matters related to zoning. The number of appeals for a Variance increased notably from that of the previous year (12 vs.5), while the requests for a Special Exception declined (12 vs.25). Of 12 requests for a Variance, 5 were approved, 4 were denied and 3 were withdrawn. All 12 requests for a Special Exception were granted except one which was disapproved. The Board's decision was appealed in two cases and reaffirmed at a second hearing.

The educational and research activities of the ZBA continued to receive a high priority. The ZBA initiated and participated in a number of educational programs which were considered important for enhancing the understanding and administration of the town's zoning ordinances. These programs consisted of seminars, workshops and special conferences and included the following topics:

1. Regulation and Septic Systems - sponsored by ZBA
2. Environmental Zoning ordinances - sponsored by LSPA
3. Environmental Code inforcement - sponsored by LSPA
4. Shoreland Protection Ordinances - sponsored by LSPA
5. Zebra Mussel Contamination of Water Bodies - sponsored by UNH
6. Dock Construction Rules - sponsored by N.H. Wetlands Board
7. New Methods of Mapping Towns - sponsored by Board of Selectmen
8. Zoning Amendment Proposals - sponsored by Planning Board
9. Municipal Law Lecture Series (Land Use Law Update, Land Use Regulation of small Business and Conditions of Zoning Approval) sponsored by N.H. Municipal Association.

Attendance at these conferences together with review and research of relevant publications has permitted the ZBA to keep abreast of new court decisions and state and federal ordinances pertaining to land use and zoning.

In summary, a number of important goals were achieved in enhancing the operation and function of the board as a result of the concerted efforts of its members and staff.

Respectfully submitted,
William Hollander M.D.
Chairman of ZBA

SENIOR CITIZENS ANNUAL REPORT 1993

Over one hundred Senior Citizens continue to enjoy fellowship and entertainment twice a month on the second and fourth Mondays. Attendance averages thirty-five to forty-five per meeting.

In September, Dorothy Jones took over as President following Hazel Nutting; Ken Montana as Vice President following Betsy Webb; Helene Nutting continued as Treasurer and Ruth Chamberlain became Secretary after Flo Montana.

We were entertained and educated by talks and slides and music programs. To name a few - David Lantz spoke on Gems; the Music Men presented a program of Classical and Popular music; Kathy Lowe entertained with music while we enjoyed our Pot Luck supper; G G Polleys advised on Financial Planning; Tom Weigelman talked on Bees; Victor Tallerico presented a piano recital.

Flu shots were given in October to well over one hundred Seniors.

Many attended the Annual picnic at the State Park in June and the Mt. Sunapee Boat Ride in September.

Our Annual Christmas party at Chubba's was a huge success.

The Thrift Shop, manned by over 30 Senior Citizens and headed by Mona Meacham and Flo Montana, continues to flourish and help many needy in the community. Selectmen have given the Seniors authority over the proceeds which are in turn used for town charities and needs. Five hundred dollars was donated to the Sunapee Lions and more will be distributed to others as the need arises. Many thanks to all who donated and to the workers who stocked and manned the shop.

Respectfully submitted,

Dorothy Jones, President
Ruth Chamberlain, Secretary

WATER AND SEWER DEPARTMENT REPORT 1993

Finally breaking ground! After two stumbles at March Town Meeting, a record breaking turnout to a special Town meeting in July and the voters assure the Town of safe drinking water! With 79% of the vote, funds were appropriated to construct water treatment facilities for the Sunapee and Georges mills water systems.

Farmer's Home Administration has approved a \$1.0 million grant for the Town's water system. The remaining \$1.3 million will be paid through a FmHA loan. We are also applying for State grant money. The Commission spent countless hours applying for this grant. Such applications are tedious and time consuming. The Town is fortunate to have a committed Board of Commissioners working actively on our many projects.

Now with the project underway, we need to complete design of our water treatment facilities. The Commission decided to make a major change—by changing engineers. We have just completed our contract with Roy F, Weston and are now looking forward to working with T & M associates. Modifications to our preliminary design will be made. This turnover has caused some delays, yet we still expect to have facilities on line by December 1995.

In November a major leak in the Sunapee water system was repaired. The leak became obvious to us when flows increased this October. It had been flowing into a storm drain, apparently for some time. Flows are lower today than they have been in six years. Due to the decrease in flow we may be reducing the size of the treatment plant.

A construction contract will be awarded for the water treatment facilities this summer. Our Sunapee water pump station has served us well for the past ninety years. We confidently expect this new facility to serve us equally well for the next century.

In 1994 a water meter installation program will begin. Water customers will be hearing more about this throughout the year. Once metered we will have a much better accountability of our water use.

We also plan to paint the outside of the Sunapee water tank in 1994. This will be paid by Water Dept. funds. There will be no increase in our 1994 operating budget.

The Town approved funds for design of Garnet Hill Rd. sewer in 1993. The engineering firm Dufresne-Henry is designing the system. The Commission is applying for State grant and loan funds for this project. Though we will be requesting appropriation of funds for construction at the 1994 Town meeting, the construction bond will be paid for by the users on the system.

There is a significant increase in the operating budget at the wastewater treatment plant. The time has come to dispose of the sludge that has accumulated on the drying beds for the last five years. This task will have to be completed this summer with minimal use of the beds for dewatering sludge this year. The increase in the budget is due to the cost of sludge disposal and need for additional dewatering.

There have been many upgrades, improvements and expansions to the Water and Sewer systems in the last five years. The EPA standards have increased tremendously for water and wastewater treatment. Our employees have had to keep up with the constant changes and increased work load. Fortunately, due to their initiative and motivation, we have been able to manage the systems with no increase in personnel. This past year Dana Ramspott and Diana Teixeira earned N.H. Grade II certification for Water Treatment. All of our staff should be commended for their commitment to the Town.

Respectfully submitted,
Vicki Abbey, Superintendent

REPORT OF WELFARE OFFICER

In 1993 housing costs continued escalation, rising \$10579 ('92 \$17552, '93 \$28531). \$5468.75 of rents due were turned over to the Tax Collector to be credited to delinquent tax accounts. The housing cost increase is 37% and electricity costs increased 20% Heating fuel decreased 20% and medical 95%. The net dollar increase is \$7677 for '93 (23%). Again, food costs were held down due to community contributions of perishable foods and holiday gifts. Medical cost dropped by continued assess to Medicare/caid and no major illness. Costs could be reduced if the State claim processing delays were to cease, including for workmen's compensation.

Direct Assistance Figures

<u>Category</u>	<u>1992</u>	<u>1993</u>	<u>Changes</u>
Food	926	507	(419)
Housing	17952	28531	10579
Fuel	1216	921	(295)
Electricity	1911	2374	463
Medical	1144	65	(-1079)
Miscellaneous	191	181	(-10)
<u>Meals</u>	<u>2200</u>	<u>638</u>	<u>(-1562)</u>
Sub-totals	25540	33217	7677
Administration		538	
Total 1993		33755	

The caring and sharing reflected in contributions by individuals and church groups both saved tax dollars and brightened the lives of many neighbors in stress. Police Chief Soucy and his staff, the Town Office staff and County human services' programs greatly enhanced the ability to provide service to enable individuals and families to cope with problems and make a recovery. To all who have participated, my sincere thanks.

Alice P. Irwin
Welfare Officer

SUMMARY OF TOWN MEETING WARRANT 1993

Article 1: Officers elected on non-partisan ballot 03/09/93.

Article 2:	Ballot vote.	Yes 349	No 204	Article passed.
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Article 3:	Ballot vote.	Yes 433	No 123	Article passed.
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Article 4:	Ballot vote.	Yes 366	No 179	Article passed.
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Article 5:	Ballot vote.	Yes 366	No 180	Article passed.
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Article 6:	Ballot vote.	Yes 323	No 178	Article passed.
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Article 7:	Ballot vote.	Yes 391	No 156	Article passed.
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Article 8:	Ballot vote.	Yes 359	No 148	Article passed.
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Article 9: Ballot box was opened from 10:45AM through 11:45AM

Yes 143	NO 74
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Article failed to get 2/3 vote. Article failed. Vote for reconsideration
Yes 77 NO 71. Reconsideration passed.

Article 10: Passed.

Article 11: Passed.

Article 12: Passed.

Article 13: Passed.

Article 14: Passed.

Article 15: Passed.

Article 16: Passed.

Article 17: Passed.

Article 18: Passed.

Article 19: Passed.

Article 20: Passed.

Article 21:	Ballot vote.	Yes 125	No 39.	Article passed.
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Article 22: Passed.

Meeting recessed until 03/27\93 at 8:30 AM.

Article 9: Reconsideration. Yes 142 No 92. Article failed.

Article 23: Passed.

Article 24: Passed.

Article 25: Passed.

Article 26: Passed.

Article 27: Failed.

Article 28: Failed.

Article 29: Passed.

Article 30: Passed.

Article 31: Passed.

Article 32: Passed.
 Article 33: Passed.
 Article 34: Passed.
 Article 35: Passed.
 Article 36: Motion made to raise \$30,000.00. Passed.
 Article 37: Passed.
 Article 38: Failed.
 Article 39: Motion made to raise \$1,800 for \$.12/ hr raises
 Amendment made to raise \$3,800 for \$.25/hr raises. Amendment
 failed. Original article passed.
 Article 40: Failed.
 Article 41: Passed.
 Article 42: Passed.
 Article 43: Passed.
 Article 44: Passed.
 Article 45: Passed.
 Article 46: Passed.
 Article 47: Passed.
 Article 48: Passed.
 Article 49: Passed.
 Article 50: Passed.
 Article 51: Passed.
 Article 52: Passed.
 Article 53: Passed.
 Article 54: Passed.

Meeting was adjourned at 2:30 PM.

Special Town Meeting 7/19/93 7:00 PM

Article 1: Ballot vote YES 225 NO 65 Article passed.

MARRIAGES REGISTERED IN THE TOWN OF SUNAPEE

JANUARY 1 THROUGH DECEMBER 31, 1993

DATE	GROOM/BRIDE	RESIDENT	OFFICIANT
01-10-93	Mark Wrightington Christine Nielson	Sunapee, NH Uncasville, CT	H. Frank Albee
02-14-93	Frank Fleury, Jr. Crystal LaMare	Sunapee, NH Sunapee, NH	Orren Barton
02-14-93	Paul Lovejoy, Jr. Marie Gagne	White River Jcy, VT White River Jct, VT	Frances Lovejoy
02-27-93	Michael Dashner Jody Burroughs	Sunapee, NH Sunapee, NH	Harold Fohlin
02-28-93	Eugene Sadonsky Martha Woodruff	Sunapee, NH Sunapee, NH	Robert Friedrich, Jr.
04-03-93	John Brown, Jr. Elysabethe Etzel	Sunapee, NH Sunapee, NH	James Gray
04-10-93	Robert Willett Diane Elliott	Sunapee, NH Sunapee, NH	Peter Wittman
05-13-93	Mathew McAlister Janet Warren	Sunapee, NH Sunapee, NH	Jean Putonen
05-29-93	John Tesone Elizabeth Whipple	Sunapee, NH Dover, NH	Allen Koop
06-12-93	Brian Deschamps Rebecca Fowler	Sunapee, NH Sunapee, NH	Stanley Piwowar
06-19-93	John Geary Heidi Roberts	Claremont, NH Sunapee, NH	Joseph Mahoney
06-25-93	Stanley Macie, Sr. Susan Tanguay	Newport, NH Sunapee, NH	B. Joey Holmes
06-26-93	Richard Hurd Diane Suslowicz	Sunapee, NH Newport, NH	Richard Wallace

DATE	GROOM/BRIDE	RESIDENT	OFFICIANT
06-26-93	Christopher Humphrey Caroline Fortier	Sunapee, NH Sunapee, NH	Thomas Mabie
07-03-93	Courtney Henry Joelle Drake	Lynchburg, VA Lynchburg, VA	Paul Clinton
07-10-93	Kenneth Montana Florence Coleman	Sunapee, NH Sunapee, NH	Thomas Mabie
08-14-93	Brian Ayotte Tammy Beard	Sunapee, NH Sunapee, NH	David Thompson
08-14-93	John Kolligian, Jr. Lynn Whitney	Hamden, CT Hamden, CT	Sheldon Flory
08-21-93	Bruce Twyon Carol Humphrey	Sunapee, NH Sunapee, NH	Jean Putonen
08-28-93	Tim Melton Lisa Likely	Brighton, MA Brighton, MA	Joseph Mahoney
09-11-93	Timothy Stevens Cynthia Westney	Bellows Falls, VT Bellows Falls, VT	Catherine Cadieux
09-18-93	John Worrall Cynthia Bakon	Belmont, MA Belmont, MA	Jeanne Wood
09-25-93	Edmund Hall Amy Lloyd	Sunapee, NH Sunapee, NH	Peter Camp
10-02-93	Harry Walsh, III Susan Taylor	Fraser, CO Fraser, CO	William Hirschfield
10-09-93	Charles Giknis Samantha Nassoioy	Schenectady, NY Waterford, NY	James Addonizio
10-09-93	Robert Jones Zina Gonyer	Sunapee, NH Sunapee, NH	James Gray
10-09-93	Jeffrey Stoughton Kimberly Bingham	Sunapee, NH Sunapee, NH	Arthur Obin
10-16-93	William Coulter Tracie Howe	Sunapee, NH Sunapee, NH	Marilyn Haney
10-16-93	Robert Price Cindy Willey	Sunapee, NH Sunapee, NH	Robert Thurson

DATE	GROOM/BRIDE	RESIDENT	OFFICIANT
10-17-93	Salvatore Masi Bonnie Strom	Garden City Park, NY Garden City Park, NY	Robert Friedrich, Jr.
11-06-93	Kurt Minich Tami Taylor	Sunapee, NH Sunapee, NH	Michael Feeney
11-07-93	John Haney, III Mary Clement	Sunapee, NH Sunapee, NH	Robert Friedrich, Jr.
11-27-93	Raymond Mercier Sandra Corey	Sunapee, NH Sunapee, NH	Jeanne A. Wood
11-27-93	Leo Spielberg M. Claire Spielberg	Sunapee, NH Manchester, NH	Louise A. Kathan
12-11-93	Corey Noble Cheri Coyne	Sunapee, NH Sunapee, NH	Lionel Tetreault
12-19-93	Robert H. Behrens Darlene Demers	Newbury, NH Sunapee, NH	Michael R. Feeney
12-20-93	Frederick Webster, III Michelle Greenwood	Sunapee, NH Sunapee, NH	Jean Putonen

I hereby certify the above returns to be correct to the best of my knowledge and belief.

Respectfully Submitted,

Toni J. Bressette, Town Clerk/Tax Collector

BIRTHS REGISTERED IN THE TOWN OF SUNAPEE

January 1 through December 31, 1993

DATE	NAME	PLACE	SEX	MOTHER	FATHER
05-21-92	Douglas Armand Duseau	Northampton, MA	M	Renata Anna Pfabe	Paul Armand Duseau
12-11-92	Joshua David Herrman	New London, NH	M	Robin V. Catmur	Edward B. Herrmann III
12-26-92	Alisha Lynn Famiglietti	New London, NH	F	Dawn C. Everett	John A. Famiglietti
02-07-93	Nicholas Paul Sullivan	New London, NH	M	Nichole M. Barna	Thomas P. Sullivan
02-11-93	Jacob Wittmer Wilson	New London, NH	M	Kathleen A. Bickford	John A. Wilson, Jr.
03-06-93	Moriah Faith Grenier	Claremont, NH	F	Karen L. Delorier	Richard J. Grenier
03-14-93	Emily Lin Yukica	Lebanon, NH	F	Kathleen E. Bean	Joseph M. Yukica, Jr.
03-21-93	Joshua James Dixon	New London, NH	M	Jennifer H. Glazer	John S. Dixon
03-24-93	Justin Curtis Dashner	Lebanon, NH	M	Kimberly L. Maynard	Brett E. Dashner
03-31-93	Ryan Alexander Bowen	Lebanon, NH	M	Michele L. Dashner	David R. Bowen
04-29-93	Brian James Parsons	Lebanon, NH	M	Sharon M. Masse	James W. Parsons
05-12-93	Mallory Lynn Waddell	New London, NH	F	Jodi M. Clark	Mathew A. Waddell
05-23-93	Noel T. Eastman IV	Lebanon, NH	M	Melissa M. Quimby	Noel T. Eastman III

DATE	NAME	PLACE	SEX	MOTHER	FATHER
06-16-93	Allison June Tenney	New London, NH	F	Holly K. Anderson	Edward B. Tenney
06-25-93	Davis Lee Williams	New London, NH	M	Mary E. Teague	R. Craig Williams
06-27-93	David William Carnevale	New London, NH	M	Heidi Hansen	Paul D. Carnevale
07-29-93	Kari Beth Mathiesen	Claremont, NH	F	Fiona Davey	Brian D. Mathiesen
08-15-93	Riley Marie Lantz	New London, NH	F	Ann M. Frederickson	Jeffrey Lantz
09-01-93	Ryan Michael Hammond	New London, NH	M	Edith Godin	Michael D. Hammond
09-26-93	Nikkita Helena Gottlin	Lebanon, NH	F	Sally Parker	William H. Gottling
10-11-93	Jacob Tyler Warkentien	New London, NH	M	Lucille Lubrano	Aaron Warkentien
11-19-93	Katelynn Olive Marie Hunter	New London, NH	F	Kathy L. Rouillard	Michael A. Hunter
12-13-93	Jeffrey Michael Ziske	Claremont, NH	M	Carolyn E. Messner	Eugene S. Ziske

I hereby certify the above returns to be correct to the best of my knowledge and belief.

Respectfully submitted,

Toni J. Bressette, Town Clerk/ Tax Collector

DEATHS REGISTERED IN THE TOWN OF SUNAPEE

JANUARY 1 THROUGH DECEMBER 31, 1993

NAME	PLACE	AGE	DATE	OCCUPATION
Norman L. Colby	New London, NH	67	11-03-92	Machinist
Charlotte G. Hollingsworth	New London, NH	98	11-15-92	Homemaker
Carol J. Haselton	New London, NH	57	12-15-92	CNA
Howard Sargent	New London, NH	70	01-05-93	Professor
Janet R. Gamsby	Sunapee, NH	49	01-11-93	Recreation Attendant
Warren J.R. Sanborn SR.	Sunapee, NH	86	04-07-93	Realtor
Arthur D. Osborne	New London, NH	72	04-10-93	Owner-Operator
Ruth M. Look	Sunapee, NH	77	04-30-93	Director of Nursing
Frances M. Lubinger	New London, NH	60	06-10-93	Clerk
William E. Latva Sr.	New London, NH	88	06-22-93	Weaver/ Loom Fixer
Clara M. Cheney	New London, NH	58	06-22-93	Program Assistant
Dorothy S. Smith	Unity, NH	89	08-14-93	Homemaker
Ava Jane Key	Goshen, NH	97	08-16-93	Dress Designer
Ernest W. Towne	New London, NH	73	09-06-93	Line Foreman/PSNH
Parker C. Hancock	Sunapee, NH	28	09-06-93	Machinist
Ethel S. Powell	Portsmouth, NH	89	09-14-93	School Teacher
Verne A. Hastings	New London, NH	83	10-02-93	Dairy Farmer
Richard C. Ruggles	New London, NH	71	10-31-93	Truck Driver
Martha S. Owens	New London. NH	89	11-22-93	Homemaker

I hereby certify the above returns to correct to the best of my knowledge and belief.

Respectfully submitted, Toni J. Bressette, Town Clerk Tax Collector

1993 CEMETERIES

BURIALS

December 15, 1992	Carol Hazelton	New Eastman	Lot 80A #3
January 5, 1993	Howard Sargent	New Eastman	Lot 94A #4
February 4,	Larry Collins	Old Eastman Ext.	Lot 51 #4
April 7,	Warren Sanborn	South	Lot 25 #4
April 30,	Ruth Look	New Eastman	Lot 11B #2
June 23,	Clara Cheney	New Eastman	Lot 68B #2
August 16,	Ava Jane Key	New Eastman	Lot 82B #2
October 2,	Verne Hastings	Perkins	Lot 7 #2

CREMATIONS

March 13,	Wayland Knight	New Eastman	Lot 6B #2
March 18,	Mildred Pilotti	Georges Mills	
April 13,	Arthur Osborne	Old Eastman Ext.	Lot 70 #1
June 4,	Earl Martin	Old Eastman Ext.	Lot 81 #2
June 7,	Sigrid Russell	Georges Mills	
October 31,	Richard C. Ruggels	Georges Mills	
November 3,	Donna Nelson	New Eastman	Lot 63A #2
November 8,	Edith L. Leone	South	Lot 8 #2
November 18	Raymond Barrett	New Eastman	Lot 85B #3

EXECUTIVE ORGANIZATION SUNAPEE SCHOOL BOARD

Alan Doherty, Chairman
Fran Goyette
E. Richard Hoke

Term expires 1995
Term expires 1994
Term expires 1996

SCHOOL ADMINISTRATIVE UNIT #43 OFFICERS

Jacquelyn Rybicki, Chairperson
Alan Doherty, Vice Chairperson
Doris Adler, Secretary
Benn Boulton, Treasurer

Croydon
Sunapee
Goshen/Lempster
Newport

OFFICERS OF THE SCHOOL DISTRICT

Moderator
Clerk
Treasurer
Auditors

Michael Feeney
Jean Putonen
Eileen Stiles
Dorothy Jones
Sally Putonen

ADMINISTRATION

Superintendent of Schools
Assistant Superintendent of Schools
Business Administrator
Office Personnel

Elizabeth A. Durocher
Arthur G. Jillette, Jr.
Allen Damren
Deborah Collins
Carol Kanto
Marlene Chamberlain
Joyce Merrow
Krystyna Samiec
Lori Wilcox

Truant Officer
School Nurses

Oliver B. Fitch
Mary Gonyo
Mayilyn Sherman

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District of Sunapee, qualified to vote in the district's affairs.

You are hereby notified to meet at the David W. Sherburne Gymnasium in said district on the 5th day of March, 1994, at 9:00 AM to vote upon the articles set forth in this warrant not covering the election of district officers. Said officers will be elected at the Town Meeting to be held in said gymnasium on the 8th day of March, 1994, by official ballot and checklists. The polls will remain open for this purpose from 9:00 AM until 7:00 PM.

ARTICLE 1.To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.

ARTICLE 2.To see if the district will vote to raise and appropriate the sum of thirty-eight thousand dollars (\$38,000) for the purpose of purchasing one (1) double wide, mobile classroom. (The School Board recommends this appropriation.)

ARTICLE 3.To see if the district will vote to raise and appropriate the sum of three million six hundred seventy-six thousand eight hundred twenty-seven dollars (\$3,676,827) for the support of schools, for the salaries of school district officials and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from state sources, together with income; the school board to certify to the selectmen the balance between the revenue and appropriation, which balance is to be raised by taxes by the town. (The School Board recommends this appropriation.)

ARTICLE 4.To see if the district will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000), to be added to the Capital Reserve Fund- Pupil Transportation, previously established. (The School board recommends this appropriation.)

ARTICLE 5.To see if the district will vote to raise and appropriate the sum of fifteen hundred dollars (\$1,500) to help support, with other school districts, the case of the Claremont School District et al v. Governor et al, a court challenge to the constitutionality of New Hampshire's method of funding public education through near total reliance on local property taxes. (The School Board recommends this appropriation.)

ARTICLE 6.To see if the district will authorize the school board to make application for, to receive and spend in the name of the district such advances, grants-in-aid or other funds for educational purposes as may now or hereafter be forthcoming from federal, state, local, or private agencies as outlined in RSA 198:20-b.

ARTICLE 7.To transact any other business that may legally come before this meeting.

Given under our hands this 18th day of February, nineteen hundred and ninety-four.

Alan Doherty
Francoise Goyette
E. Richard Hoke
SUNAPEE SCHOOL BOARD

A True Copy of Warrant- Attest:

Alan Doherty
Francoise Goyette
E. Richard Hoke
SUNAPEE SCHOOL BOARD

SCHOOL WARRANT

THE STATE OF NEW HAMPSHIRE

Election of Officials

To the inhabitants of the School District of Sunapee, qualified to vote in the district's affairs.

You are hereby notified to meet at the David W. Sherburne Gymnasium in said district on the 8th day of March, 1994, to vote for school district officials by official ballot and checklists. The polls will remain open for this purpose from 9:00 AM until 7:00 PM.

ARTICLE 1.To choose a moderator for the ensuing year.

ARTICLE 2.To choose a school board member for a term of three years.

ARTICLE 3.To choose a school district clerk for the ensuing year.

ARTICLE 4.To choose a school district treasurer for the ensuing year.

ARTICLE 5.To choose two school district auditors for the ensuing year.

Given under our hands this 18th day of February, nineteen hundred and ninety-four.

Alan Doherty
Francoise Goyette
E. Richard Hoke
SUNAPEE SCHOOL BOARD

A True Copy of Warrant- Attest:

Alan Doherty
Francoise Goyette
E. Richard Hoke
SUNAPEE SCHOOL BOARD

SUNAPEE SCHOOL DISTRICT

BUDGET 1994 -1995

	Actual Budget <u>1992-1993</u>	Actual Budget <u>1993-1994</u>	Proposed Budget <u>1994-1995</u>
INSTRUCTION			
Teacher	1,111,956	1,175,442	1,271,809
Aides	18,983	15,806	16,941
Substitutes	15,000	20,000	22,000
Health Insurance	196,821	151,866	150,144
Dental Insurance	17,792	18,232	18,394
Life Insurance	2,933	3,293	3,555
Workers Compensation	5,766	12,533	15,877
Retirement	22,112	23,844	31,793
Social Security	87,603	94,193	100,272
Unemployment Compensation	1,500	1,500	500
Handwriting/Prof. Services	900	900	0
Repairs to Equipment	9,750	13,370	13,550
Rental of Car (Driver Education)	3,000	0	0
Teaching Materials	57,200	63,450	63,150
Textbooks	6,582	15,782	15,660
New Equipment	13,320	15,064	12,580
Replacement Equipment	<u>4,370</u>	<u>10,185</u>	<u>6,248</u>
SERIES TOTAL	1,575,588	1,635,460	1,742,474
SPECIAL EDUCATION			
Teachers	60,984	78,422	62,041
Aides/Bus Driver	112,848	135,514	143,164
Substitutes	0	5,000	3,000
Health Insurance	14,479	6,715	6,264
Dental Insurance	1,230	787	768
Life Insurance	161	193	174
Workers Compensation	1,272	2,760	3,271
Retirement	4,407	4,758	4,961
Social Security	13,298	16,290	15,928
Professional Services	86,935	115,034	131,400
Out-of-District Placement	170,090	175,550	156,750
Transportation	33,400	25,800	18,000
Materials, Texbooks, Equipment	<u>1,830</u>	<u>2,924</u>	<u>2,722</u>
SERIES TOTAL	500,934	569,747	548,443
VOCATIONAL EDUCATION			
Tuition and Transportation	<u>12,065</u>	<u>18,500</u>	<u>46,256</u>
SERIES TOTAL	12,065	18,500	46,256

	Actual Budget <u>1992-1993</u>	Actual Budget <u>1993-1994</u>	Proposed Budget <u>1994-1995</u>
OTHER INSTRUCTIONAL PROGRAMS			
Salaries, Soc. Sec. Retirement	53,748	54,897	59,623
Supplies and Equipment	<u>25,600</u>	<u>26,600</u>	<u>26,600</u>
SERIES TOTAL	79,348	81,497	86,223
SUPPORT SERVICES - GUIDANCE & HEALTH			
Guidance & Nurses	79,573	85,326	97,314
Health Insurance	3,810	2,990	2,819
Dental Insurance	1,114	1,159	1,131
Life Insurance	102	132	163
Workers Compensation	401	832	1,139
Retirement	1,368	815	1,782
Social Security	6,088	6,526	7,444
Physicals, Supplies, Repairs, Travel	<u>5,049</u>	<u>4,890</u>	<u>4,620</u>
SERIES TOTAL	97,505	102,670	116,412
SUPPORT SERVICES - TEACHERS			
Tuition/Conferences/Substitutes	19,930	24,083	27,083
EDUCATIONAL MEDIA			
Librarian & Aides	55,969	62,361	64,448
Health Insurance	7,621	5,980	5,638
Dental Insurance	743	773	754
Life Insurance	84	110	119
Social Security, Retirement & W.C.	5,652	6,501	7,081
Repairs, Materials, Educational TV	<u>18,775</u>	<u>20,400</u>	<u>22,552</u>
SERIES TOTAL	88,844	96,125	100,591
BOARD OF EDUCATION			
Salaries	3,400	3400	3400
Insurance	985	1213	575
Supplies, Dues, Fees	4,800	2250	4581
Professional Services	4,500	4050	3500
SAU 43	133,913	141772	154198
Census	<u>0</u>	<u>0</u>	<u>0</u>
SERIES TOTAL	147,598	152685	166254
OFFICE OF THE PRINCIPAL			
Principals	125,878	145,757	141,737
Secretaries & Public Relations	38,591	40,837	40,819
Insurances & Benefits	39,775	35,782	41,577
Telephone, Postage, Printing	14,775	14,650	14,095
Supplies & Equipment	3,000	3,100	3,100
Assemblies, Dues, Fees, Graduation	<u>4,850</u>	<u>5,025</u>	<u>5,310</u>
SERIES TOTAL	226,869	245,151	246,638

	Actual Budget <u>1992-1993</u>	Actual Budget <u>1993-1994</u>	Proposed Budget <u>1994-1995</u>
OPERATION & MAINTENANCE OF PLANT			
Salaries & Benefits	124,432	131,409	140,758
Repairs	26,720	26,703	25,500
Water	4,412	6,566	8,764
Sewer	5,665	6,424	6,424
Portable Classroom	0	0	19,500
Special Projects	14,560	0	6,620
Insurance	20,902	18,000	18,186
Supplies & Equipment	13,800	14,500	14,000
Electricity	41,900	43,400	46,000
Heat	35,000	37,300	37,500
Gas	1,100	1,100	900
Contingency	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
SERIES TOTAL	291,491	288,402	327,152
PUPIL TRANSPORTATION			
Salaries & Benefits	35,755	37,767	39,139
Maintenance & Supplies	19,700	20,700	17,500
Insurance	10,250	9,797	6,255
Educational Trips	1,500	2,400	2,500
Athletic Trips	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>
SERIES TOTAL	71,605	75,064	69,794
FOOD SERVICE	9,651	11,896	8,907
DEBT SERVICE	140,806	132,149	71,100
TOTAL	3,262,234	3,433,429	3,557,327
SPECIAL ARTICLES			
Deficit	54,022	59,737	0
Roof	65,000	0	0
Roof Study	0	0	0
Portable Classroom	0	0	38,000
Bus	0	12,900	0
Capital Reserve Transfers	0	73,600	15,000
Support for Claremont Suit	<u>0</u>	<u>0</u>	<u>1,500</u>
TOTAL WITH ARTICLES	3,381,256	3,579,666	3,611,827
FOOD SERVICE (IN/OUT)	113,000	113,000	115,000
FEDERAL PROJECTS (IN/OUT)	4,300	4,300	4,500

	Actual Budget <u>1992-1993</u>	Actual Budget <u>1993-1994</u>	Proposed Budget <u>1994-1995</u>
GRAND TOTAL	3498,556	3,696,966	3,731,327
INCOME	369,691	405,400	381,295
LESS SHARED REVENUES	24,362	23,153	23,153
LOCAL TAX ASSESSMENT	3104,503	3,268,413	3,326,879
1993 ASSESSED VALUATION		412,432,437	412,432,437
TAX RATE ACTUAL/ESTIMATE		\$7.92	\$8.07

SUNAPEE SCHOOL DISTRICT

INCOME COMPARISON

ANTICIPATED
1993-1994

ESTIMATED
1994-1995

REVENUES AND CREDITS

Unreserved Fund Balance	0	3,600
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REVENUES FROM STATE

Foundation Aid	0	0
School Building Aid	2,1298	21,298
Driver Education	2,250	2,250
Catastrophic Aid	10,907	28,000
Vocational Education	15,875	18,177
Federal Projects (In/Out)	4,300	4,500
Food Service (In/Out)	31,000	31,000

REVENUE LOCAL- NOT TAXES

Tuition	155,170	175,170
Earnings on Investment	3,000	3,200
Pupil Activities	3,500	4,000
Other Local Sources	2,500	2,500
Workman's Compensation	0	3,600
Transfer From Capital Reserve Funds	73,600	0
Food Service (In/Out)	82,000	84,000

TOTAL	405,400	381,295
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REPORT OF THE SUPERINTENDENT OF SCHOOLS

To the Citizens of the Sunapee School District:

This being my first report to you, I would like to take this opportunity to thank the community for its support during this year.

We will be addressing several important issues in the upcoming 1994-95 school year.

As you know, Dick Leone is retiring after 28 years of service. Over the years Dick has been a great asset to the school and the community. I'm sure you all join me in wishing Dick the best in his retirement. Due to this retirement we will be seeking a replacement for this position.

Due to ever increasing student enrollment and the need to increase staff to meet these needs, both the Elementary and Middle High Schools are facing severe space problems. To deal with this issue a facilities committee has been formed to reevaluate district space needs. In the meantime a mobile classroom has been included in this year's budget to temporarily accommodate the increased enrollment.

The District wide committee made up of district personnel, community residents and business people, will continue to review and define the curriculum for kindergarten through grade twelve. This committee is also surveying staff, parents, community residents to ascertain the views of the community about the school. The results of these surveys will be made public after school board review.

A principal/teacher committee are developing a new evaluation system for all teachers. This new evaluation system will be implemented in September of 1994.

The district will be negotiating a new teachers contract. This process will begin in August.

The school year of 1994-95 will most assuredly be challenging and demanding as education is becoming a national priority and people from all walks of life are urging support for stronger academic programs and more comprehensive schools. We must accept this challenge and cooperatively continue to explore programs that will serve all students and their educational needs for the future.

One of the greatest challenges is doing this in a fiscally responsible way. We must continue to lobby our legislators on how education will be funded in this state in the future. Please feel free to call or stop by my office with any concerns or questions you may have. Thank you for your continued support.

Sincerely,

Elizabeth A. Durocher
Superintendent of Schools

REPORT OF ASSISTANT SUPERINTENDENT OF SCHOOLS

This past year has been a time to consolidate program development in Special Education and to determine how well our systems are meeting the needs of students. Sunapee School District has been fortunate in that their movement into inclusive programming for students has been balanced by the availability of other programming options within the school buildings. This has provided capacity to meet most new student needs as they have arisen.

The budget presented by the School Board this year has been a hold-the-line budget, recognizing the constraints of the economy. As such, the budget will not let us address some issues in a systemic manner, but rather require us to address some problems on a child-by-child basis as they occur. From a systemic point of view, at some point in the future, we are going to have to address the need to provide in-school alternative programs for emotionally disabled students. At the present time, we have no available space to house such a program, but this issue will have to be at the forefront as we plan all of Sunapee School District's space needs in the future. Ultimately, an in-school program will cost the district less per child to operate, when the numbers of such students reach a critical mass. The critical mass appears to be fast approaching.

I would like to recognize Barbara Brown, who is retiring at the close of this academic year. Barbara was one of the first ever in the State of New Hampshire, certified learning disabilities teachers! She has spent most of her professional career in Sunapee, and has seen her program expand from fewer than a dozen students, to more than three dozen students. Barbara is a super record keeper, and we have always received great complements from the State Department of Education when they conduct on-site evaluations of our programs. As the years moved onwards, Barbara spent more of her afternoons and weekends writing reports, developing IEP's, and planning individual activities for her many students. She will leave a pretty big set of shoes to fill. Best wishes Barbara, we will really miss you!

As we close out the year, we will be seeking a replacement for Barbara. I trust that the Sunapee system will attract a person with the knowledge, enthusiasm, and organizational skills to get the work accomplished. That will be vital for keeping our programs moving in a forward direction.

As we seek to do long term planning with the assistance of the Building and District-Wide Teams, it will become very important to develop a view of what the School District will be like in the future. Do we want the same kind of Sunapee

School District as we have had in the past? Are there parts of our programs and academic standards that we want to increase or diminish? What will it cost us as a district to accomplish our vision? Are we willing to pay those costs in dollars and overall program quality? What affect will the vision have on building and program needs or the lack of them? These are all questions we will need to address this ensuing year, if we are to decide where we are going and how we are going to get there. The world moves on, and it will move past us if we stand in place.

Respectfully submitted,

Arthur G. Jillette, Jr.
Director of Special Services
Assistant Superintendent of Schools

PRINCIPAL'S REPORT

SUNAPEE MIDDLE/HIGH SCHOOL

Commencement exercises were conducted at the Sherburne Gymnasium at 6:00 PM. on Friday June 11, 1993. Alan Doherty, School Board Chairman issued diplomas to: Robert Aldrich, Jr., Amberine Altaf, Jodi Bailey, Martin Bean, Sherri Bonfiglio, Theresa Burrill, Aaron Couture, Meagan Currier, Amy Delorier, Shanon Delorier, Shane Demers, Maria Diaz, Marie Fournier, Christopher Gallipeau, Chad Glidden, George Grant, Michelle Greenwood, Jamie Hadzima, Paul Harrington, Jonathan Hudson, Carolyn Internicola, Lauren Jordan, Timothy Kennedy, Vanessa Levin, Charles Lloyd, Jr., Michael Mark, Michael Mayo, Joshua Melby, Heidi Merz, Derek Miles, Jason Montambeault, Ryan Muzzey, Bradford Osgood, Donald Pelletier, Ryan Popp, Andrew Reed, Ryan Seaver, Michael Sharkey, Julie Simmons, Jennifer Slavin, Laurel Vance, Samantha Webster, Lauren Winterholder, Kathleen Winters, Lisa Young and Lisa Zerbel.

For the purposes of establishing a public record, awards and scholarships given at graduation included:

Murvin A. Bailey Award-Meagan Currier, Sunapee Alumni Association Scholarship-Timothy Kennedy, Annie G. Leone Award-Laurel Vance, Herbert B. Sawyer Scholarship-Julie Simmons, Karen Marie Schrader Memorial Scholarship-Derek Miles, John Segalini Scholarship-Julie Simmons, Hank Carley Industrial Arts Award-Derek Miles, New London Rotary Club Scholarships-Charles Lloyd, Jennifer Slavin, Lisa Zerbel, Bradford Osgood and Julie Simmons, New London Rotary Service Above Self Award-Meagan Currier, Lake Sunapee Savings Bank Citizenship Award-Carolyn Internicola, Charles K. Flint Award-Paul Harrington, Sunapee Teachers Association Awards-Meagan Currier and Carolyn Internicola, Sugar River Savings Bank Scholarship-Meagan Currier & Jennifer Slavin, LaValley Building Supply Company Scholarships-Jon Hudson & Lisa Young, United Methodist Church-Meacham Scholarship-Michael Mark, Tom Tuohy Memorial-Meagan Currier, John M. & Della U Emerson Scholarship-Meagan Currier & Carolyn Internicola, Wendell W. Rude Scholarship-Megan Currier, The C&G Scholarship-Meagan Currier & Ryan Popp, Doris E. Bishop Scholarship-Jonathan Hudson, Pizza Chef of Sunapee-Michael Mark, Lake Sunapee protective Association Scholar Ship-Lisa Zerbel, The Buddy Russell Award-Robert Aldrich, Mary Felecia Falzarano Scholarships-Aaron Couture, Marie Fournier, Bradford Osgood, Julie Simmons, Kathleen Winters & Lisa Zerbel, Sunapee Booster Club Awards-Jodi Bailey, Meagan Currier, Lauren Jordan & Vanessa Levin, Charles Clement Award-Andrew Reed, Andover Service Club Scholarship-Timothy Kennedy, Prospect Hill Antique

Scholarship-Aaron Couture, Cricenti's Market-Jodi Bailey & Heidi Merz, Onnela Lumber Company Scholarship-Lauren Winterholer, Goshen-Lempster Teachers Association Scholarship-Lauren Winterholer, Manchester Union Leader Corporation Scholarship-Carolyn Internicola, Community Alliance of Sullivan County Scholarship-Lauren Jordan, Stanley Wenmark Award-Ryan Popp, Andrew Reed & Vanessa Levin, NH State Elk's Association -Julie Simmons, Sturm Ruger Sunshine Club Award-Martin Bean, Herbert Williams Scholarships-Meagan Currier, Carolyn Internicola & Julie Simmons. The Lion's Club awarded two scholarships to students in their second year of college Trisha Shepard and Robert Sharkey.

Other awards given at Class Day, June 10 included:
Nathan Johnson Citizenship Award-April Huff, Spelling Bee Winner-Carolyn McLaughlin, Geography Bee Winner-Christopher Barrett, D.A.R. Good Citizenship-Carolyn Internicola, National Merit Recognition-Matthew Simmons, Wellesley Book Award-Tracie Trubia and Dartmouth Book Award-Lisa Kelley.

The following students were inducted into the National Honor Society in May:
Joseph Abraham, Melinda Atwood, Jennifer Colby, Melise Gerken, Andrew Gray, Sarah Hill, Laurie Jordan, Gregory Smith and Tracie Trubia.

Our current enrollment for grades 7-12 include:

Grade 7	42	Grade 8	39	Grade 9	39
Grade 10	42	Grade 11	41	Grade 12	41

The current tuition list is as follows:

Goshen/Lempster	16	Croydon	2
Andover	7		

We are pleased to report that 17 students attended the Sugar River Technical Vocational Center in 1993-94. Six went to Claremont and 11 were at Newport. We anticipate that the numbers will increase in 1994-95 because several of this year's students will go on to the course II programs which were not in existence this year. These programs are comparatively very cost effective due to the fact that the State of New Hampshire offers 75% reimbursement for each student and allocates monies for transportation.

Miss Laura Davis, several students and parents hosted a contingency of students from France from October 21 through November 4. Miss Davis plans a return exchange trip leaving on March 1 and returning on March 18. Mrs.

Shepard and Mr. Byrne plan to host a group from Kiev, Russia some time in April through the auspices of the International Friendship Club. We feel these cultural exchanges are not only beneficial to the students involved, but to the rest of the student body as well.

The school board endorsed the concept of the middle school. Although, very little funding has been allocated other than for training purposes, we are pleased with the progress thus far. For instance, for the most part we have separated the students of both the middle and high school. This also includes classes, dances, sports and other co-curricular activities. We are in hopes of providing common planning time for middle school core teachers and encourage more team teaching. Securing time for more exploratory and enrichment programs in the middle school is becoming an issue due to availability of staffing and a tight schedule. For instance, our last, or seventh, period of the day provides grade 7 students an opportunity to obtain a one-half high school credit in computer literacy and grade 8 students to take French I for high school credit. This program has been in effect for several years and successfully so, I might add. Strong advocates of the middle school feel we should drop high school credit at that level. Rather it is suggested that we offer such programs as the languages, computers, band, chorus, and other special exploratory programs without credit. A possible compromise might be obtained by creating an eight period day at the middle school which in turn, would necessitate an agreement with the Sunapee Teachers Association.

We are expecting a two-year bulge beginning with grade 7 in the 1995-96 school year. We plan to have approximately 60 new students necessitating the need for three divisions in grade 7. This not only is unprecedented in Sunapee history, but plan on another 55-60 seventh grade class in 1996-97. This will give us a total of six divisions in both grade 7 and 8 as opposed to the regular four., Although, it is expected that the enrollment will drop back to normalcy thereafter, we will need a minimum of another classroom and teacher in 1995-96 and additional space and staffing if 1996-97 to begin to maintain the program we now have. It would seem appropriate to say that this additional space will be needed for a few years following in order to serve the increased load at the high school level.

Special congratulations and appreciation is extended to the Sunapee Lions Club and specifically Carl "Bill" Ostrom, James Currier and other unsung heroes; Tony Bergeron for providing equipment; and Stephen Gray of the Sunapee Booster's Club for the exemplary performance in the construction of a new baseball field behind the high school. They could write a how-to manual based upon their efforts, ingenuity and perseverance. Community support has been outstanding.

Appreciation is also extended to all of the people who support our school during the year whether they are speakers, volunteer coaching assistants, chaperones, substitutes, donors, or scholarship benefactors. We possess a very powerful and significant support system.

We also wish to extend our best wishes to Mrs. Pearl Rich who plans to retire in June of this year. She has been with us since the fall of 1970.

It is my hope that the schools continue to be the focal point in the community. It is where several life long friendships begin and grow, including adults as well as students. The pride and the caring are there. The taxpayers provide the opportunity and the students truly appreciate it.

This is my last report as I will be leaving education in June. I want to take this opportunity to thank all of the students, faculty, support staff and members of the community who have supported the school and my office over the years. It is truly appreciated and will not be forgotten. It has been an honor and a privilege to serve my home town.

Respectfully submitted,

Richard C. Leone, Principal.

PRINCIPAL'S REPORT

SUNAPEE CENTRAL ELEMENTARY SCHOOL

Ever-increasing enrollment has brought staffing and space needs at the elementary school to a critical juncture. We currently have 302 students, the most the elementary has ever held, and an increase of more than 25 students since the 1990-1991 school year. We have thus far accommodated the increase through the creative use of space and without the addition of teaching staff. During the 1990 and 1991 school years, the two fifth grade teachers taught two classes of students in a large room divided in half by portable blackboards. By upgrading the art room, we were able to convert it to a regular classroom, thus gaining the additional space needed for the second fifth grade. Art was displaced, and during 1991-1992, traveled from room to room on a cart.

During the 1992-1993 school year, multiage classrooms were established at the primary level. Not only was this an important step in better meeting diverse student needs at that level but it allowed us to reassign a teacher and reallocate classroom space. One of the first grade teachers transferred to fourth grade, thus splitting 56 students into three rather than two classes. The former readiness classroom is now used for band, art, and primary-level language enrichment. An additional classroom was gained by having the SAU Emotionally Handicapped program move to another school. This made room for the third grade four class.

The current school year finds us again faced with some large classes and no additional classrooms. We are confronted with the need for both space and staff.

Three factors impact on our ability to best meet student needs. These are the sizes of the classes, the wide range of ability levels within each class, and the number of special needs students in these grades. The three multiage classes have 28, 28, and 27 students, and the two fourth grade classes have 24 and 25. Both of these grades would benefit from the increased individual student support that additional teachers and the resulting smaller class sizes would impart.

However, even if we had more teachers, no classroom space is available. We could once again put "art on a cart" or double up classes in the one large classroom. Neither of these is a long-term solution and both would be setbacks.

As much as possible, we try to make effective use of the space we do have. We continue to hold regular daily music classes in the library. Thus, every day from noon on, the library is not available to students for its normal purposes. Other rooms which currently do double duty include the office conference room, which is often used for testing, meetings, and as a workroom for special needs staff; the guidance office, which is shared by the speech therapist; and the cafeteria, which

is in use throughout the day for study groups, projects, primary snack-time, meetings, and of course, three lunch periods.

We are requesting, with this year's school budget, two additional teachers and a portable classroom. Your support of these proposals is important to help us in continuing to meet student needs and maintain the quality of programming Sunapee students have come to expect.

The work toward meeting our strategic goals has been temporarily set aside as we deal with the increased demands due to enrollment and limited space. We did however, review the goals in the spring and decided, as had the school board, that we no longer needed to keep our first or fourth goals as strategic ones. This does not mean that they are completely set aside, only that they no longer need to be kept as a primary focus.

The first goal was to meet diverse student needs. Teachers believe that due to continued training and support they are better able to include special needs students in regular classrooms. We are indeed continually learning to meet the specialized requirements of these students, while challenging them academically. Also, the change in structure to multiage at the primary level acknowledges a basic shift in philosophy. Instead of assessing students by grade level criteria, they are instead appraised against a continuum of skills. What better way to see children as individuals with diverse needs, than by recognizing that they develop at different rates and have different abilities.

The fourth goal was to expand upon communication and public relations. We have increased our efforts through newspaper articles, newsletters, frequent parent notices, a monthly calendar, the "Back to School" Forum series, and school tours in the spring. We continue to look for ways to communicate better and we would appreciate any suggestions you might have.

Our on-going partnership with the Northeast Regional Lab assists us in meeting our goals through its focus on system-wide change. Community representatives, parents, and school staff have been involved through various workshops, conferences, and work-parties. With the emphasis on school and district teams given by our new superintendent, we have included more parents and community members on our school design team. David Montambeault and Kinni Kancer co-chair and we encourage you to join a team. We extend our sympathy to Lena Weaver's family and friends. She was a community team member for two years and provided us with excellent insight and information. We will miss her.

Work continues in curriculum and assessment. We are piloting new report cards this year. We hope that they provide additional information about student progress and accomplishments. If they are at all unclear or confusing, please inform your child's teacher. Though we will not be continuing the multiage program in second or third

grades next year, teachers will be implementing some aspects of that philosophy. Second grade teachers will "loop," or move up with their class to third grade. This eliminates a transition and gains two to three months of instruction since teachers already know student strengths and which skill areas need additional work. All teachers are working on writing down the progression of skills for language arts and mathematics. This is commonly referred to as "benchmarks." This provides us with a curriculum "blueprint" and assists in both teaching and assessment.

Thanks to the warrant article which passed last spring, much work was done to upgrade the school during the summer months. Both the lobby and the library stairwell were painted. The asbestos tile floors in the cafeteria and upstairs landing were removed and replaced with vinyl tile. (The color of the tile was selected by student vote in the spring.) The floor in the school counselor's office was carpeted. This completes the AHERA work recommended at the elementary school. All asbestos is now either removed or contained. New carpeting was installed in two classrooms replacing the oldest carpets. New windows were installed in three classrooms and the upstairs bathrooms. This completes the replacement of single-pane windows with double-glazed ones. The building opened in September with the cleanest, freshest look that it has had since before I started here.

The Sunapee Parent Teacher Organization (SPTO) continues to be very active in promoting and supporting the school. Through quarterly newsletters, room representatives, meetings, and enrichment activities, they provide time, expertise, and money for many school improvements. The SPTO School Improvement committee has taken on the library as a continued project. In addition to the money given for new books every year, the committee has furnished new chairs, a table and book and tape displays.

The brainchild of the committee was the arch painting. Six different volunteer artists have created murals over the arches of the windows and door. These have totally transformed the library and have truly brought a sense of community into the school. We offer special thanks to Loretta Barnett, Sandy Byrne, Joan Chandler, Jeanne Kennedy, Susan Parmenter, and Pearl Rich for their time and works of art. We invite all of you to come in to see the arches. We also wish thank all SPTO members for your tremendous support and we look forward to continued cooperation. We would not be able to do so many of the extras, which have come to be expected, if it were not for your involvement.

We hope that all of you continue to be proud of the work done here at Central School. Sunapee students are very fortunate. Your continued support of the schools is both essential and appreciated. We thank you.

Respectfully submitted,

Hélène L. Bickford
Principal

STATEMENT OF BONDED INDEBTEDNESS

As of December 31, 1993

	ELEMENTARY RENOVATIONS	SUNAPEE JUNIOR/ SENIOR HIGH
Date of Issue	April 4, 1986	August 1, 1973
Original Amount	\$600,000	\$1,715,000
Annual Maturity Date	June 30	August 1
Interest Payable	June 30 December 1	August 1 February 1
Annual Principal	\$60,000	\$55,000
Payable at	Lake Sunapee Savings Bank	First National Bank of Boston
Amount Outstanding	\$180,000	PAID IN FULL !!!

Eileen Stiles
School District Treasurer

FINANCIAL REPORT OF THE SCHOOL DISTRICT

BUILDING FUND

For the fiscal year July 1, 1992 - June 30, 1993

Cash on hand July 1, 1992	4,390.01
Interest received through 6/30/93	127.39
Transferred to general fund per school board - account closed	4,517.40

Eileen Stiles
School District Treasurer

SUNAPEE SCHOOL DISTRICT

REPORT OF THE SCHOOL DISTRICT TREASURER

For the fiscal year July, 1, 1992 to June 30, 1993

Cash on hand July 1, 1992

Treasurer's Bank Balance	-23,966.00
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Current Appropriation	3,128,865.00
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Revenue from State and Federal Sources:

Building Aid	58,437.91
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Catastrophic Aid	
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Block Grant	100.07
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Driver Education	5,850.40
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Received from Tuition	146,238.50
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Received from all other sources:

Hot Lunch Sales	77,582.98
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Hot Lunch/State & Fed.	28,496.00
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Interest on Checking	3,659.87
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Deficit Appropriation	59,737.00
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Hot Lunch Payroll Reim	52,718.91
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Miscellaneous	15,039.02
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Total receipts	3,581,243.06
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Less School Board Orders Paid:

Payroll	1,310,278.46
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Payroll Deductions	790,300.42
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Accounts Payable	1,219,192.79
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Hot Lunch Payable	101,373.41
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Miscellaneous bank charges	-32.63
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June 30, 1993 Balance on hand	136,099.35*
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Eileen Stiles

School District Treasurer

* Ending balance includes \$54,022.00 93/94 prepayment

AUDITOR'S CERTIFICATE

The annual audit for the Sunapee School District, for the year ended June 30, 1993, was performed by Grzeiak and Company, P.C., Certified Public Accountants. Copies of the audit report can be obtained by contacting Allen Damren, Business Administrator, SAU #43, 15 Sunapee Street, Newport, N.H. 03773.

FINANCIAL REPORT OF THE SCHOOL DISTRICT (Regular Account) For The Year Ended June 30, 1993

RECEIPTS

REVENUE FROM LOCAL SOURCES		3289,905
Current Appropriation	3074,843	
Deficit Appropriation	59,737	
Tuition	143,204	
Earnings on Investment	3,660	
Other	8,461	

REVENUE FROM STATE SOURCES		63,688
School Building Aid	58,438	
Driver Education	5,250	

TOTAL RECEIPTS		3353,593
UNENCUMBERED FUND BALANCE AS OF JULY 1, 1992		23,303

TOTAL NET RECEIPTS FROM ALL SOURCES		3,376,896
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EXPENDITURES

INSTRUCTION		1602,712
Salaries	1183,357	
Employee Benefits	317,486	
Purchased Services	16,845	
Supplies	68,344	
Property	16,680	

SPECIAL EDUCATION		564,396
Salaries	195,260	
Employee Benefits	24,614	
Purchased Services	343,065	
Supplies & Equipment	1,457	
VOCATIONAL EDUCATION		7,485
OTHER INSTRUCTIONAL		85,024
Salaries	51,635	
Employee Benefits	4,198	
Supplies	29,191	
SUPPORTING SERVICES		67,504
Guidance Salaries	56,246	
Employee Benefits	9,043	
Supplies	2,215	
HEALTH SERVICES		29,216
Salaries	24,417	
Employee Benefits	2,326	
Supplies, Materials, & Services	2,473	
Property	0	
IMPROVEMENT OF INSTRUCTION		11,469
Purchased Services	5,329	
Salaries and Benefits	6,140	
EDUCATIONAL MEDIA		84,615
Salaries	58,120	
Employee Benefits	10,321	
Supplies	13,359	
Property	1,100	
Purchased Services	1,715	
BOARD OF EDUCATION		13,998
Salaries	2,718	
Purchased Services & Other	5,916	
Supplies and Other	5,364	
OFFICE OF THE SUPERINTENDENT		133,913
Purchased Services	133,913	
SCHOOL ADMINISTRATION		213,725
Salaries	165,243	
Employee Benefits	29,296	
Purchased Services	12,478	

Supplies and Materials	3,679	
Property and Other	3,029	
OPERATION & MAINTENANCE OF PLANT		281,149
Salaries	97,453	
Employee Benefits	23,810	
Purchased Services	71,025	
Supplies	88,861	
Property	0	
PUPIL TRANSPORTATION		73,266
Salaries	38,174	
Employee Benefits	6,554	
Supplies	12,524	
Purchased Services	16,014	
DEBT SERVICE		139,806
Principal	115,000	
Interest	24,806	
CAPITAL EXPENDITURE		57,355
OTHER SUPPORTING SERVICES		11,263
TOTAL GENERAL FUND EXPENDITURES		3,376,896
UNENCUMBERED FUND BALANCE AS OF JUNE 30, 1993		0

ENROLLMENT

As of August 31, 1993

SCHOOL GRADE		NO. OF PUPILS	SCHOOL TOTAL
Sunapee Elementary	Kindergarten	36	
	1	41	
	2	37	
	3	32	
	4	48	
	5	56	
	6	42	292
Junior High School		7	43
	8	38	81
High School		9	45
	10	45	
	11	40	
	12	41	<u>171</u>
Total Pupils enrolled in all schools:			544

SAU #43 BUDGET 1993-1994

	NEWPORT	SUNAPEE	CROYDON	GOSHEN/ LEMPSTER
SUPERINTENDENT	\$26,219.00	\$57,500.00	\$1,948.00	\$6,445.00
ASST. SUPERINTENDENT	\$18,239.00	\$15,922.00	\$1,355.00	\$4,484.00
BUSINESS ADMINISTRATOR	\$20,519.00	\$17,912.00	\$1,525.00	\$5,044.00
OTHER PERSONNEL & OFFICE EXPENSES	\$97,426.00	\$85,051.00	\$7,241.00	\$23,950.00
TOTAL	\$162,403.00	\$176,385.00	\$12,069.00	\$39,923.00

SUNAPEE JR-SR HIGH SCHOOL BONDS AND COUPONS 1992

I hereby certify that in the presence of School Board Chairman Alan Doherty, and School Treasurer Eileen Stiles, the following bonds and coupons were destroyed by burning:

BONDS

225-235

INTEREST COUPONS: FEBRUARY # 225-235

DECEMBER # 225-235

No coupons or bonds outstanding.

SALLY J. PUTONEN, SCHOOL AUDITOR

Sunapee School District Meeting

March 20, 1993

Article 1:

To hear the reports of agents, auditors, committees, or officers chosen and pass any vote relating thereto.

School Board member Alan Doherty made a correction for town report to coincide with the posted warrant and article was passed.

Article 2:

To see if the District will vote to approve the cost items in the three year Collective Bargaining Agreement reached between the Sunapee School Board and the Sunapee Teachers' Association which calls for the following increases in salaries and benefits over those paid in the prior fiscal year:

Year	Estimated Amount
1992-93	\$14,446
1993-94	\$45,127
1994-95	\$70,072

And, further to raise and appropriate the sum of \$45,127, which sum represents the increase in cost items and salaries and fringe benefits for the 1993-94 year.

Note: Increases in teacher's salaries and benefits for the 1992-93 school year are already included in the current budget and require no further appropriation. Passage of this article will legally bind the District to fund the cost items of the 3rd year of the agreement.

Action taken:

Ballot vote:	Ballots cast: 148
	Yes: 99
	No: 49

The article is passed and monies to be raised.

Article 3:

To see what sum of money the District will raise and appropriate for the support of the schools, for the salaries of school District officials and agents, and for the payment of statutory obligations of the District, and to authorize the application against said appropriation of such sums as are estimated to be received from state sources, together with income; the school board to certify to the selectmen

the balance between the revenue and appropriation, which balance is to be raised by taxes by the town.

Alan Doherty made the motion to raise and appropriated the sum of \$3,388,302 for the support of the schools, for the salaries of the School District officials and agents and for the statutory obligations of the District and to authorize the application against said appropriation of such sums as are estimated to be received from the state sources, together with income; the School Board to certify to the Selectmen the balance between the revenue and the appropriation, which balance is to be raised by taxes by the Town.

Michael Durfor made the second.

A motion was made and seconded to cease debate. A show of hands showed 77 votes to cease debate and 56 votes opposed. The motion was passed and the debate ceased. A ballot vote was requested for the vote on the budget vote and was granted. 146 ballots were cast. Yes: 104 No: 42 The article was passed as read and voted.

Article 4:

To see if the District will vote to raise and appropriate the sum of fifty-nine thousand seven hundred and thirty seven dollars (\$59,737) as a deficit appropriation for the 1992-93 budget to cover the increase in the cost of Special Education and instruct the Clerk to issue a certificate therefor to the Selectmen of the Town of Sunapee.

David Montambeault made the motion to pass the article and Michael Durfor made the second.

The article was passed with a voice vote.

Article 5:

To see if the District will vote to authorize the purchase of a school bus for not more than \$40,000 and to carry out this vote:

1. The School Board be named as agents of the District to expend all funds (approximately \$27,000) held in the Capital Reserve Fund-established for the purpose of purchasing a new school bus; and
2. The balance necessary to purchase the bus be raised and appropriated (approximately \$12,900).

Action taken: David Montambeault made the motion and Michael Durfor made the second. The article was passed, with a voice vote.

Article 6:

To see if the District will vote to authorize the withdrawal of forty-six thousand five hundred dollars (\$46,500) from the Capital Reserve Fund-Capital Improvements, to meet the expenses of capital improvement to any school district building, and to name the school Board as agent for the District for the expenditure of these funds.

Action Taken: Alan Doherty made the motion to pass the article and Michael Durfor made the second. The article was passed with a voice vote.

Article 7:

To see if the District will authorize the School Board to make application for, to receive and spend in the name of the District, such advances, grants-in-aid of other funds for educational purposes as may now or hereafter be forthcoming from federal, state, local or private agencies as outlined in RSA 198-20-b.

Action Taken: David Montambeault made the motion to pass the article as read and Michael Durfor made the second.

The article was passed on a voice vote.

Article 8:

To transact any other business that may legally come before this meeting.

Action taken: Tributes were paid by Alan Doherty to David Montambeault, retiring as School Board member after three years, to Michael Durfor after one year as School Board member and to Anne Segal, retiring as Superintendent of the SAU.

Respectfully submitted,

Jean W. Putonen
Sunapee

SUNAPEE DISTRICT PERSONNEL

SUNAPEE JR./SR. HIGH SCHOOL

NAME	POSITION	TRAINING INSTITUTION	DEGREE OR CERTIFICATE	YEARS IN EDUCATION	YEARS IN SUNAPEE
Richard Leone	Principal	Plymouth State	M. Ed.	36	28
Thomas Dirsá	Assistant Principal	Gonzaga University	MA	27	1
Marilyn Austin	Special Education	Rutgers University	Ph.D	8	2
David Barry	Physical Education	Plymouth State	BS	23	23
Ronald Beaudet	Mathematics	Keene State College	BS	19	19
Richard Byrne	English	"Webster College, Mo."	MA	8	2
Seth Cummings	Mathematics	Bates/Babson Ins.	MB	26	23
John Dargie	Science	Plymouth State	MS	26	21
Laura Davis	French	University of NH	MA	23 1/2	23
James Field	English	Keene State College	M. Ed.	25	25
John Gosselin	Industrial Arts	Keene State College	BS	18	18
Karen Gosselin	Business Education	Plymouth State	BS	18	18
James Grenier	Mathematics/Physics	Worcester Poly Tech.	MS	18	13
Sandra Guest	Librarian	University of Pittsburg	MLS	16	14
Frank Hammond	Social Studies	Columbia University	M. Ed.	31	31
Audrey Kelly	Science	University of NH	BS	31	24
Barbara Miller	English	Wesleyan University	MA	28	23
Alan Peterson	Music	University of NH	BS	19	18
Patricia Pflanz	Driver Ed/Soc Studies	Keene State College	M. Ed.	8	8

SUNAPEE JR./SR. HIGH SCHOOL (Cont.)

NAME	POSITION	TRAINING INSTITUTION	DEGREE OR CERTIFICATE	YEARS IN EDUCATION	YEARS IN SUNAPEE
Pearl Rich	Art	Notre Dame College	M. Ed.	24	24
Donald Roberts	Guidance	Western State College	MA	18	12
Judith Shepard	Home Economics	Keene State College	BA	26 1/2	16
Sheryl Simms	Spanish	Middle Tennessee Univ.	BA	5	4
Mary Gonyo	School Nurse	Mary Hitchcock	Nurse Diploma	21	21

SUNAPEE CENTRAL ELEMENTARY SCHOOL

NAME	POSITION	TRAINING INSTITUTION	DEGREE OR CERTIFICATE	YEARS IN EDUCATION	YEARS IN SUNAPEE
Helene Bickford	Principal	Plymouth State	M. Ed.	22	4
Barbara Brown	Special Education	Wellesley College	M. Ed.	25	19
Muriel Bergeron	Grade 3	Antioch/NE University	M. Ed.	6	5
Charlotte Carlson	Grade 3	University of S. Maine	MS	26	23
Anna Duke	Grade 5	Plymouth State	BA	32	32
Charles Goyette	Grade 5	New England College	BS	24	7
Brenda Huff	Multi-age	University of NH	M. Ed.	21	11
Marianne Kancer	Multi-age	Antioch/NE University	M. Ed.	7	7
Michael Kennedy	Grade 4	Keene State College	BS	16	15
Pamela Larpenter	Grade 2	University of NH	BS	8	7
Jessica Leavitt	Guidance	Keene State College	M. Ed.	16	8
Wenda Nolin	Grades 2	Bloomsburg State College	BS	29 1/2	27 1/2

NAME	POSITION	TRAINING INSTITUTION	DEGREE OR CERTIFICATE	YEARS IN EDUCATION	YEARS IN SUNAPEE
Ellen Pysz	Grade 6	Antioch/NE University	MA	25	25
Grace Rechisky	Kindergarten	Antioch/NE University	MA	11	8
Cheryl Roberts	Grade 4	Antioch/NE University	MA	12	11
Joanne Skarin	Grade 6	Keene State College	BS	7	5
Laurie St. Pierre	Physical Education	Keene State College	BS	7	7
Joanne Tuxbury	Grade 5	Keene State College	MA	24	18
Marilyn Sherman	School Nurse	St. Vincents School	Nurse Diploma	10	6

BUS DRIVERS

James Kizis
 Kelly Shultz
 Sue Webb

CUSTODIANS

Robert Abraham
 Gordon Bartlett
 Norbert Leavitt
 Linda Frederick
 Douglas MacWilliams
 Wade Marbach
 William Roth

Barbara Lamer
 William Roth

Part-time /High School
 High School
 Part-time/Elementary
 Part-time High School
 Elementary
 High School
 Supervisor, Building & Transportation

FOOD SERVICE

Valerie Sanborn
 Alona Drew
 Lottie Huff
 Barbara Lamer
 Mary Fadden
 Sharon Wiggins

Director
 Elementary
 High School
 Elementary
 High School
 Elementary

SECRETARIES

Beverly Cutts
 Joan Chandler
 Janet Scharff

High School
 Elementary School
 High School/Special Ed Aide

CHAPTER I PERSONNEL

Sandry Byrne
Ruth Phelps
Agnes Slavin

Skills Improvement Program
Reading
Math

AIDES

Patricia Adams
Linda Frederick
Kathy Gray
Joyce Internicola
Heidi Unger

Library
Cafeteria
Elementary
Library
Multiage

SPECIAL EDUCATION AIDES

Susan Hamel
Laura Cummings
Ann Harvey
Barbara Johnson
Corinne Haselton

DonnaLee Thomas
Donna Van Den Berg
Sue Webb
Jaye Friedman

Robin Ripley
Kathy Scottettone
Judith Stansfield
Pam Stocker

TELEPHONE - HOURS

Fire Department	Dispatch 763-5555
Health Officer	763-2073
Highway Department	763-5060
Library Hours M,W, 10AM - 8PM, Th,F 10AM - 6PM, Sat, 10AM - 1PM.....	763-5513
Police Dispatch	763-5555
Selectman Office Hours M,T,Th,F 8AM - 5PM, W, 8AM - 1PM.....	763-2212
Sewage Treatment Plant M-F, 6AM - 2:30PM	763-2121
Tax Collector/Town Clerk Hours M,T,Th,F 9AM - 5PM, W 9AM - 1PM.....	763-2449
Thrift Shop Hours - T 3PM -5PM, Th 6PM - 8PM, Sat 9:30AM - 11:30AM	
Transfer Station Hours - M,Th,F,Sat 8AM - 4:30PM Sun 9AM - 1PM.....	763-4614
Town Manager	763-2212
Water/Sewer	763-2113
Welfare.....	763-9770
ZBA - Planning Hours T,Th 1PM - 5PM.....	763-3194

Selectmen's Office
PO Box 717
Sunapee, NH 03782

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PERMIT NO. 8

ANNUAL SCHOOL MEETING
Saturday, March 5th 1994
Sherburne Gymnasium on Rte 11
Meeting will convene at 9:00am

ANNUAL MEETING FOR THE ELECTION OF TOWN
AND SCHOOL OFFICERS
Tuesday, March 8th 1994
Sherburne Gymnasium on Rte 11
Polls will be open from 9:00am to 7:00pm

ANNUAL TOWN MEETING
Saturday, March 12th 1994
Warrant Articles will be acted upon
Meeting will convene at 8:30am
